

61G15-23.003 Procedures for Signing and Sealing Electronically Transmitted Plans, Specifications, Reports or Other Documents.

(1) Engineering work which must be sealed under the provisions of Section 471.025, F.S., may be signed electronically or digitally as provided herein by the professional engineer in responsible charge. As used herein, the terms “certification authority,” “digital signature” and “electronic signature” shall have the meanings ascribed to them in Sections 668.003(2), (3) and (4), F.S. The affixing of a digital or electronic signature to engineering work as provided herein shall constitute the sealing of such work.

(a) A scanned image of an original signature shall not be used in lieu of a digital or electronic signature.

(b) The date that the electronic signature file was created or the digital signature was placed into the document must appear on the document in the same manner as date is required to be applied when a licensee uses the manual sealing procedure set out in Rule 61G15-23.002, F.A.C.

(2) A professional engineer utilizing a digital signature to seal engineering work shall have their identity authenticated by a certification authority and shall assure that the digital signature is:

(a) Unique to the person using it;

(b) Capable of verification;

(c) Under the sole control of the person using it;

(d) Linked to a document in such a manner that the electronic signature is invalidated if any data in the document are changed.

(3) A professional engineer utilizing an electronic signature to seal engineering work shall create a “signature” file that contains the engineer’s name and PE number, a brief overall description of the engineering documents, and a list of the electronic files to be sealed. Each file shall have an authentication code defined as an SHA-1 message digest described in Federal Information Processing Standard Publication 180-3 “Secure Hash Standard,” October 2008, which is hereby adopted and incorporated by reference by the Board and can be obtained from the Internet Website: <http://www.flrules.org/Gateway/reference.asp?No=Ref-00790> or http://csrc.nist.gov/publications/fips/fips180-3_final.pdf. The licensees shall then create a report that contains the engineer’s name and PE number, a brief overall description of the engineering documents in question and the authentication code of the signature file. This report shall be printed and manually signed, dated, and sealed by the professional engineer in responsible charge. The signed and sealed report shall be sent to the authority having jurisdiction either by hardcopy or electronic scan; if scanned and sent electronically. The hardcopy signed and sealed report shall be retained by the licensee in accordance with Rule 61G15-30.009, F.A.C. The signature file is defined as sealed if the signature file’s authentication code matches the authentication code on the manually signed, dated and sealed report. Each electronic file listed in a sealed signature file is defined as sealed if the listed authentication code in the signature file matches the electronic file’s computed authentication code.

(4) A professional engineer signing and sealing a document in electronic form that contains multiple plan sheets or pages may apply a single digital signature as set out in subsection 61G15-23.003(2), F.A.C., or an electronic signature set forth in subsection (3). A single signature applied to a document in electronic form shall have the same force and effect as signing all of the individual sheets or pages in the set contained in said document unless otherwise limited by elements of the project for which the engineer does not intend to accept responsibility by use of qualifying language, as set out in subsection 61G15-30.003(3), F.A.C. In the case where multiple engineers of record are to sign and seal a single document file, each shall apply their digital or electronic signature and include qualifying language in said signature, or in the text of the document thoroughly describing what portions they take responsibility for.

Rulemaking Authority 471.025(1), 668.006 FS. Law Implemented 471.025 FS. History—New 8-18-98, Amended 9-4-05, 5-6-09, 1-5-12, 8-20-12, 12-10-13.

1. Click the **Seal Registered Professional Documents** button, link or radio button (depending if you are at the Compliance Reporting page, Additional Info Submittals page or the Submittal Management Page).

FileName	Size	
exhibit2.pdf	3 MB	delete
you spoke.docx	14 KB	delete

Statement of Agreement

I hereby agree to electronically submit this application in accordance with the [Electronic Transaction Agreement](#).

I agree to the above

What submittal activity would you like to perform (select one at a time)?

Verify Data Submittal

Edit Submittal

Attach Documents

Route/Recall Submittal for Purpose

Return Submittal to Originator

Seal Registered Professional Documents

Print Submittal Form

Submit Application

1. Enter the **name** of the **Professional Engineer** that is signing the document.
2. Enter the **license number** of the **Professional Engineer** that is signing the document.
3. Enter the **Registered Professional Company's** name.
4. Click the **box** next to the applicable file(s).
5. Click the **Authenticate & Produce Signature Document** button.
6. Click the **Print Signature Document** tab.
7. Click the **circle** next to applicable file.
8. Click the **Print Signature Document** button.
9. **Print, sign, seal** and **scan** the signature document.
10. Click the **back to submittal** button.
11. **Attach** signature document as part of the submittal. This form no longer needs to be mailed in.
12. Continue through the submittal process.

Electronic Seal Verification | **Print Signature Document**

*Registered Professional:
 *License Number:
 *Registered Professional Company:

	Filename	Authentication Code	Date	Registered Professional
<input type="checkbox"/>	test.docx Description: test	545FEF1A7518829B79DA242479911ACA0E3D313	09/16/2014 01:26:51 PM	Cathy Widness
<input type="checkbox"/>	01_cepp final pir-eis main report.pdf Description: test	833E9F78D9BF5FD7D09D46389D1D05BCFC595530	10/17/2014 09:06:01 AM	John Doe
<input checked="" type="checkbox"/>	help_epermitting_settings.pdf			
<input type="checkbox"/>	exhibit e-1.pdf	853C88E609FF13E4EA8414CD0BE6A0AF4584FB9	11/06/2014 01:48:44 PM	cathy Widness

Back to Submittal | **Authenticate & Produce Signature Document**

Electronic Seal Verification | **Print Signature Document**

Selection	Signature Document	Authentication Date	PE
<input checked="" type="checkbox"/>	SignatureFile_20110209164342.html	02/09/2011 04:43:42 PM	John Smith

Back to Submittal | **Print Signature Document(s)**

SFWM Submittal No: 910401-10
 Applicant/Owner Name: OWEN, CAROLYN
 Project Name: OWEN BEAUTY SHOP
 Permit Type:
 County:

Signature Document Created: Wed Oct 20 08:35:29 EDT 2010

The following files are attached and sealed:

File Name	Authentication Code (SHA-1)	Authentication Date
01118-d_application_010578_414861.pdf	743C7BB09714873FF4E52775C192C7ACBA15B65	10/20/2010 08:35:29 AM

The seal appearing on this document is authorized by:



Environmental Resource Permit Compliance | Submittal #: 113643 | Submittal Status: Pending

Electronic Seal Verification | **Print Signature Document**

*Registered Professional:
 *License Number:
 *Registered Professional Company:

	Filename	Authentication Code	Date	Registered Professional
<input type="checkbox"/>	exhibit2.pdf Description: test	18AA212A0FA1DE275478E8C73A65497AD4158F5A	10/16/2012 01:43:28 PM	john

Back to Submittal | Authenticate & Produce Signature Document