Audit Recommendations
Follow-Up Report
For the Period July 1, 2012
Through September 30, 2012

Project # 13-01

Prepared by
Office of Inspector General

J. Timothy Beirnes, CPA, Inspector General
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sfwmd.gov

SOUTH FLORIDA WATER MANAGEMENT DISTRICT

Memorandum

To: Governing Board Members

From: J. Timothy Beirnes, CPA, Inspector General
                   Office of Inspector General

Date: November 19, 2012

Subject: Audit Recommendations Follow-Up Report -
                   For the Period July 1, 2012 through September 30, 2012
                   Project No. 13-01

This audit was performed pursuant to the Inspector General's authority set forth in Section 20.055, F.S. Enclosed is the subject report that was conducted to assess the progress made in implementing audit recommendations.

In our efforts to continue to improve the audit process we utilize an audit recommendations tracking database as an integral part of monitoring the implementation status of audit recommendations. This database contains the basic audit information and recommendations. This system provides us with a vehicle to communicate and gather feedback on the status of the audit recommendations with the Governing Board, District management, and the audited organizational units.

Should you have any questions concerning the enclosed report, please feel free to call me at (561) 682-6398.

C: Melissa Meeker
    Robert Brown
    Carolyn Ansay

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EXECUTIVE SUMMARY

Audit recommendations target the economy and efficiency of District operations and compliance with our policies and statutory responsibilities. Our recommendations also focus on providing District management with suggestions that facilitate their achievement of program goals and objectives. To be effective, audit recommendations must be implemented. Additionally, *Government Auditing Standards* require following up on audit recommendations in previously issued audit reports. Accordingly, the Office of Inspector General has performed follow-up audit work since the office was established in 1996. Every quarter our office surveys departments to determine the implementation status of recommendations and to encourage their completion. This information is maintained in the Inspector General's audit recommendation tracking database. The system allows each audit staff member to update the recommendation's "status" after reviewing information provided by the departments and offices.

This report on the implementation status of audit recommendations is for the period July 1, 2012 through September 30, 2012 (the "Reporting Period"). As shown in Exhibit 1, as of June 30, 2012 there were 10 recommendations that were not yet Fully Implemented, consisting of five (5) that were In-Process and five (5) that were Partially Implemented. Since then, three (3) of these recommendations have been have been Fully Implemented.

During the Reporting Period, 18 recommendations were added from two newly issued reports. As of September 30, 2012, seven (7) of these recommendations have been Fully Implemented. In total from all reports, 18 recommendations are In-Process of being Implemented or have been Partially Implemented as of September 30, 2012.

No recommendations were changed to the "No Longer Applicable" status during the current Reporting Period. The "No Longer Applicable" category includes items where conditions have changed subsequent to issuance of the audit report that rendered the recommendation no longer relevant, such as:

- Alternative compensating controls have been put in place.
- A decision was made to implement a new system that will address the issue making it impractical to retrofit the existing system.
- The policy, statute, or rule has changed.

- Change in strategic direction.

No recommendations fell into the "Not Implemented" category for the current and the previous report.

Following is a brief description of the attached exhibits:

- **Exhibit 1:** This Exhibit displays a summary of recommendation statuses for all audit reports with recommendations in process of implementation. Exhibit 1 also shows the changes in the status of recommendations from the beginning of the period to the end of the period.

- **Exhibit 2:** This Exhibit shows a summary of the changes in the status of recommendations by each audit report. Exhibit 2 shows only those audit reports that contained one or more recommendations that had not been fully implemented at the beginning of the reporting period.

- **Exhibit 3:** This exhibit displays detail information regarding the status of each audit recommendation. This includes the status of the recommendation for the prior reporting period and the status at the end of the current period. The comment column provides narrative information regarding implementation progress.

- **Exhibit 4:** This exhibit is a report printed directly from our Access database that contains additional information.

EXHIBIT 1
Summary of Recommendations Status
As of September 30, 2012

	In Process	Partially Implemented	Total
Prior Period Reports			
Status Prior Period (June 30, 2012)	5	5	10
Implemented or Partially Implemented During Period	-	(3)	(3)
Remaining Recommendations to be Fully Implemented	5	2	7
Reports Issued During Current Period			
New Recommendations*	18	-	18
Implemented or Partially Implemented	(7)	-	(7)
Remaining Recommendations to be Fully Implemented	11	-	11
Current Status			
Remaining Recommendations to be Fully Implemented	**16**	**2**	**18**

* Initial Status is set as "In-Process"

Audit No.	Audit Title	No. of Recs		In Process	Partially Implemented	No Longer Applicable	Implemented	
	Recommedations - Prior Period Reports							
08-09	Review of Internal Controls Over Fuel Inventory	5	Initial Status	0	1	0	4	Open
			Change in Status	0	0	0	0	
			Current Period Status	0	1	0	4	
09-23	Audit of the SAP Solutions Center	15	Initial Status	0	3	0	12	Complete
			Change in Status	0	-3	0	3	
			Current Period Status	0	0	0	15	
10-07	Audit of the RECOVER Program	4	Prior Period Status	0	1	0	3	Open
			Change in Status	0	0	0	0	
			Current Period Status	0	1	0	3	
11-05	Audit of the Disaster Recovery Plan	7	Initial Status	3	0	0	4	Open
			Change in Status	0	0	0	0	
			Current Period Status	3	0	0	4	
11-09	Audit of the Water Quality Program	1	Initial Status	1	0	0	0	Open
			Change in Status	0	0	0	0	
			Current Period Status	1	0	0	0	
11-19	Post Implentation Review of the District's ePermitting System	1	Initial Status	1	0	0	0	Open
			Change in Status	0	0	0	0	
			Current Period Status	1	0	0	0	
	Recommendations - Report Issued During Current Period							
11-11	Audit of Surplus Lands	10	Initial Status	10	0	0	0	Open
			Change in Status	-1	0	0	1	
			Current Period Status	9	0	0	1	
11-20	Audit of the Lake Belt Mitigation Fund	8	Initial Status	8	0	0	0	Open
			Change in Status	-6	0	0	6	
			Current Period Status	2	0	0	6	
	Recommendations - All Reports							
	TOTAL	51	Prior/Initial Status	23	5	0	23	
			Change in Status	-7	-3	0	10	
			Status Current Period	16	2	0	33	
	Number of Recommendations Remaining to Be Fully Implemented	**18**		**16**	**2**			

Prior Period = As of June 30, 2012

EXHIBIT 3
Detail of In-Process and Partially Implemented Audit Recommendations
As of September 30, 2012

Audit No.	Rec No.	Audit Title	Status Prior Report	Status Current Report	Due Date Original	Due Date Revised	Recommendation	Management Response	Current Period Comments Regarding Status
08-09	2	Review of Internal Controls Over Fuel Inventory	Partially Implemented	Partially Implemented	9/30/2009	3/30/2014	Implement physical security measures that were identified by Emergency/Security Management.	Fencing repairs will be done in FY2010. New fences will be deferred to future years due to FY2010 budget constraints. For security systems, we will coordinate with Security Management to have them budget for these systems in future years.	The fencing for the north shore pump station (i.e. 127, 129, 131, 133, and 193) has been added to the trash rake projects at each of the site and all construction will be completed by the end of FY14. If the schedule for the North Shore pump station projects extends beyond FY14, the Okeechobee FS will separately install fencing to provide the physical security for the fuel tanks at these stations. Due to funding constraints, estimated completion date is now 3/30/2014.
09-23	4	Audit of the SAP Solutions Center	Partially Implemented	Implemented	9/30/2013	9/30/2013	Use benchmarking and industry standards to determine appropriate staffing levels and expenditures. This should include partnering with Information Technology for knowledge transfer and additional FTE's.	Management agrees.	As of 9/30/12, the SAP Solutions Center is staffed appropriately with a total of 22 FTE. Ten (10) positions were filled in FY12, replacing ten contractors; we plan to maintain 7 contract resources.
09-23	11	Audit of the SAP Solutions Center	Partially Implemented	Implemented	9/30/2013	9/30/2013	Plan for all contractors within the SAP Solutions Center to shadow a full time employee and to roll off after a maximum of two years of service.	Management concurs with the spirit of this recommendation. Converting contract support to FTEs where appropriate and cost effective will be pursued. For certain specialized functions, or short term needs contractual support will likely continue to be needed into the future.	As of 9/30/12, except in cases of emergencies, the SAP Solutions Center contract resources are always working with a District FTE. A cross-training program has been implemented to accomplish knowledge transfer to District FTEs. Note: The recommendation to roll off contract resources after a maximum of two years cannot be implemented as this would leave the SAP Solutions Center critically short of skilled technical resources in several required areas. Our plan is to maintain a minimum level of contract resources, as identified above. We consider the implementation of this recommendation complete.
09-23	12	Audit of the SAP Solutions Center	Partially Implemented	Implemented	9/30/2013	9/30/2013	Roll the existing contractors off based on the current five year SAP contract and use the IT Department's Project Management Office (PMO) for project management instead of contractors. Bring the total resources down to between 5 to 9 consultants within a 9 month window.	Management again concurs with the spirit of this recommendation. Converting contract support to FTEs where appropriate and cost effective will be pursued. For certain specialized functions, or short term needs contractual support will likely continue to be needed into the future.	As of 9/30/12, the SAP Solutions Center has only 7 contract resources. Project management duties will be handled by District FTE going forward as needed. Note that the IT PMO was eliminated in the 2011 reorganization and is no longer available as a source of project management resources.

Audit No.	Rec No.	Audit Title	Status Prior Report	Status Current Report	Due Date Original	Due Date Revised	Recommendation	Management Response	Current Period Comments Regarding Status
10-07	1	Audit of the RECOVER Program	Partially Implemented	Partially Implemented	10/31/2011	2/28/2013	Develop jointly with the USACE an updated RECOVER Program Management Plan as required by the CERP Master Program	Agree. A draft PMP update has been submitted and circulated with the expectation that the Design Coordination Team (a partnership with the Corps) will review in May. Following comments, it is expected that the PMP will be finalized by October 2011.	District staff made our last edits to the RECOVER PMPs and sent them back to the USACE on April 26. Since that time the USACE has reorganized their RECOVER group and the finalization of the PMPs are tied up until they finish reassigning staff.
11-05	4	Audit of the Disaster Recovery Plan	In Process	In Process	5/31/2014	5/31/2014	Consider assigning the responsibility of coordinating a single Disaster Recovery Plan to an appropriate District Project Manager outside of the Information Technology Bureau.	Concur. Emergency Management has this responsibility currently. Plans are developed in the Emergency Management Section that has District-wide application. However, each Bureau/Section within the District is responsible for developing operational procedures that will explain "how" these plans will be executed. Each of these groups has Standard Operating Procedures (SOP) Coordinators that work very closely with Emergency Management to ensure conformity and applicability with umbrella District-wide plans. Emergency Management reviews procedures and meets with the SOP Coordinators periodically. Emergency Management will continue to work with the IT Bureau to ensure applicable emergency plans and procedures are updated and tested.	Emergency Management has this responsibility and is in the process of updating the Disaster Recovery Plan. When completed, the Plan will be distributed for the development of all Bureau's Suggested Operating Procedures (SOPs).
11-05	6	Audit of the Disaster Recovery Plan	In Process	In Process	7/27/2012	3/1/2013	Consider creating a Disaster Recovery Risk Management Oversight Team that defines critical business systems on an annual basis. The District's risk tolerance should be determined to establish what functions are mission critical to resume District operations.	Concur. The Information Technology Bureau will champion this activity to the leadership team as part of other Information Technology Steering Committee matters to be considered. We will recommend that this body address the subject of Disaster Recovery prioritization at least once per year. The District's Comprehensive Emergency Management Plan (CEMP) allows the Director of Emergency Management to appoint an Emergency Management Advisory Committee. Emergency Management is in the process of assembling this Committee. As part of the committee structure we will add representative(s) from the IT Bureau to ensure these recommendations are addressed. The Committee will be assembled and meet by April 15, 2012. The committee will review the information and make recommendations to the IT Bureau Chief and Emergency Management Director by July 27, 2012.	Work is in progress with an estimated completion date of March 1, 2013. The Disaster Recovery Risk Management Committee is part of, and will be referred to as the Emergency Management Advisory Committee. This committee met on August 22, 2012 to prioritize the critical business systems which included the Recovery Time Objective and the Recovery Point Objective. IT will evaluate these recommendations and their feasibility and present an update to Senior Management for implementation within 60-90 days. The group added applications they would not only immediately need after a disaster, but also 7-21 days after, and post 21 days.

Audit No.	Rec No.	Audit Title	Status Prior Report	Status Current Report	Due Date Original	Due Date Revised	Recommendation	Management Response	Current Period Comments Regarding Status
11-05	7	Audit of the Disaster Recovery Plan	In Process	In Process	9/30/2012	9/30/2012	Determine an updated, accepted Recovery Time Objective and a Recovery Point Objective for the single Disaster Recovery Plan.	Concur. The Information Technology Bureau will provide definitions of Recovery Time Objective (RTO) and Recovery Point Objective (RPO) to the Emergency Management Advisory Committee (see recommendation 6) and ask that defining acceptable measures for the District's business recovery be assigned. In general, RTO is the duration of time and a service level within which a business process must be restored after a disaster in order to avoid unacceptable consequences, or the acceptable amount of time to restore the function. The RPO is the maximum tolerable period in which data might be lost from an IT service due to a major incident. The business leadership team will ultimately set the RTO and RPO metrics to fit within the available resources. The RPO time period and the RTO time duration will be completed and included along with Audit Recommendation #4 and #6. When recommended by the IT Bureau, Emergency Management will provide the information to the Emergency Management Advisory Committee for final approval. Once approved, the information will be provided to the Emergency Management Director for inclusion in appropriate planning documents	The definitions of Recovery Time Objective and Recovery Point Objective were provided to the Emergency Management Advisory Committee on August 22. IT will define and assign acceptable measures for the District's business recovery.
11-09	1	Audit of the Water Quality Program	In Process	In Process	6/30/2012	6/30/2012	Resolve Compliance Monitoring Tracking (CMT) Database issues and ensure implementation in a timely manner.	The Compliance Monitoring Tracking (CMT) database is currently in operation and is used to track water quality monitoring sites, mandates, monitoring parameters and generate reports. It is also ultimately intended to be used to track hydrologic and meteorological monitoring sites and stations, responsible stakeholders & programs, mandates, and generate reports. Functionality issues have been identified which need resolution in order for the CMT to better meet the needs of the Permit Acquisition & Compliance, Water Quality Monitoring and Hydro Data Management Sections. Since the original user requirements were developed for the CMT in 2005, the complexity and volume and volume of permits, permit modifications and compliance issues has increased. A CMT user group will be convened to revisit the user requirements and work with the Information Technology Department to prioritize system refinements, subject to available staff and budget resources.	A CMT User's group was convened including members from the Permit Acquisition and Compliance, Water Quality, Hydro Data Management Sections, and IT Bureau. Several meetings have been held defining and prioritizing the multiple user requirements. The system is currently being populated, reports are being generated, and outstanding open issues are under consideration by the User's Group.

Audit No.	Rec No.	Audit Title	Status Prior Report	Status Current Report	Due Date Original	Due Date Revised	Recommendation	Management Response	Current Period Comments Regarding Status
11-11	1	Audit of Surplus Lands	In Process	In Process	9/30/2012	8/31/2013	Conduct a detailed assessment of all District lands to identify those lands, which are required for mission-related purposes and projects, and those lands that should be considered for surplus. Further, ensure that the review process is adequately documented and include justifications why parcels are or are not needed for mission-related purposes	Management agrees.	In process and on schedule. Development of a new Land Assessment Process was initiated in May 2012 and is scheduled for completion by August 2013.
11-11	2	Audit of Surplus Lands	In Process	In Process	9/30/2012	8/31/2013	Consider performing a review for surplus District lands on a periodic basis utilizing the results of the initial comprehensive assessment.	Management agrees. After the initial review process is completed, a determination will be made to address the most appropriate frequency for future land assessments for District lands.	On schedule. The frequency and timing needed to assess District land inventory for potential surplus will be included as part of the Land Assessment Process currently being developed and scheduled for completion in August 2013.
11-11	3	Audit of Surplus Lands	In Process	In Process	9/30/2012	8/31/2013	Require that the annual requests to staff identify potential surplus District lands are adequately documented.	Management agrees. A review of the appropriate documentation to be included in surplus land consideration by staff will be included in the new land assessment process currently being developed.	On schedule. A new process to include a much more extensive level of input from appropriate District staff will be included in the new Land Assessment Process.
11-11	4	Audit of Surplus Lands	In Process	In Process	9/30/2012	12/31/2012	Obtain approval from Florida's Department of Environment Protection to dispose of surplus lands prior to performing appraisals.	Management agrees. This is consistent with DEP requirements for processing requests from the District, allowing sufficient time to receive a response before initiating the surplus marketing sequence, including requests for appraisals.	Request for DEP approval to dispose of previously designated surplus lands is on schedule.
11-11	5	Audit of Surplus Lands	In Process	Implemented	9/30/2012	9/30/2012	Ensure that all Governing Board approved surplus lands available for sale are listed on the District's website.	Management agrees.	Completed on schedule.

Audit No.	Rec No.	Audit Title	Status Prior Report	Status Current Report	Due Date Original	Due Date Revised	Recommendation	Management Response	Current Period Comments Regarding Status
11-11	6	Audit of Surplus Lands	In Process	In Process	9/30/2012	6/30/2013	Consider proposing revisions of Chapter 373.089, Florida Statutes, to the Florida's Department of Environmental Protection. REVISIONS SHOULD ADDRESS appraisal and advertisements timeframe requirements.	Management agrees. Due to the necessity to prepare a proposal to DEP, the anticipated completion time cannot be attained before the next legislative cycle.	On schedule to be completed by 6/30/2013
11-11	7	Audit of Surplus Lands	In Process	In Process	9/30/2012	12/31/2012	Establish detailed marketing strategies for disposing surplus tracts in an efficient manner. Consider strategies such as notifying neighboring landowners and posting sale signs on the properties.	Management agrees.	On schedule. A new process is being developed to include notification of neighboring landowners and increase awareness of upcoming surplus bid requests. List for notifying neighbors of lands already approved for surplus is currently being prepared.
11-11	8	Audit of Surplus Lands	In Process	In Process	9/30/2012	8/31/2013	Conduct a detailed assessment of all District lands to determine whether additional lands could be leased.	Management agrees. This will coincide with the completion of the land assessment process currently in development.	On schedule. A new inventory review process is ahead of schedule and is being synchronized with the Land Assessment Process to ensure a complete review of potential leased lands.
11-11	9	Audit of Surplus Lands	In Process	In Process	9/30/2012	3/31/2013	Explore the potential of leasing additional lands for communications towers or tower space to businesses in the telecommunication industry.	Management agrees.	On schedule. A review process is on schedule to identify potential sites for tower and communication system leases.
11-11	10	Audit of Surplus Lands	In Process	In Process	9/30/2012	3/31/2013	Expedite the assessment process to determine whether the 10,775 acres of additional lands are leasable and, if so, initiate the leasing process.	Management agrees. The assessment process has been initiated. The 10,775 acres are located in multiple zones and is being reviewed by zones.	On schedule. These lands are currently being reviewed to identify their lease potential.

Audit No.	Rec No.	Audit Title	Status Prior Report	Status Current Report	Due Date Original	Due Date Revised	Recommendation	Management Response	Current Period Comments Regarding Status
11-19	1	Post Implementation Review of the District's ePermitting System	In Process	In Process	5/31/2014	12/31/2012	Determine whether the existing contract worker's skill set will be needed on a permanent on-going basis, and if so, consider replacing the contract worker with a District staff.	The Information Technology Bureau agrees that the contract worker's skill set will be needed on a permanent on-going basis. As a mandated (FS Ch 288.109) application that is public facing there will be a need to maintain the application, implement software updates, and develop potential enhancements. The application was created using contract workers with specific programming skills. These skill-sets are in the process of being developed among District staff through redirection of vacancies and recruitment of the necessary level of skills.	Interviews for three Principle IT Developers have been conducted. Selections and offers for the positions are pending. Recruitment will be completed by 12/31/12, and knowledge by the end of FY13.
11-20	1	Audit of Lake Belt Mitigation Fund	In Process	Implemented	9/30/2012	9/30/2012	Ensure the Budget Bureau transfers the $66,609 back to the Lake Belt Mitigation Fund, upon approval of the District's Fiscal Year 2013 Budget by the Governing Board.	Management agrees with the recommendation.	Completed; operating transfer was built into the adopted FY13 budget.
11-20	2	Audit of Lake Belt Mitigation Fund	In Process	Implemented	9/30/2012	9/30/2012	Require the Finance Bureau to note in the SAP Asset Module's asset record those instances where lands were retroactively acquired with funds from the Lake Belt Mitigation Fund. Further, take necessary steps to include the two missing tracts and update the acreage for the four tracts in the SAP Asset Module.	Management agrees with the recommendation. Going forward Finance will note on asset records any properly documented change in funding source. Finance will also add any missing tracts to the fixed asset records and update acreage information as necessary.	Completed.
11-20	3	Audit of Lake Belt Mitigation Fund	In Process	In Process	12/31/2012	12/31/2012	The District should consider recommending to the Lake Belt Mitigation Committee that it establish competitive processes for procurements exceeding certain dollar thresholds.	All contracting for Lake Belt Mitigation Committee-approved projects that is implemented by the District is done in accordance with the District's procurement policy. Scopes of Work and cost proposals for mitigation activities implemented by the Miami-Dade Limestone Product Association itself are reviewed and approved by the interagency committee, following input from the engineering, construction and technical staff from the committee member agencies. District staff will discuss the issue with the Lake Belt Mitigation Committee at an upcoming meeting.	Since this audit report was issued near the end of the 4th quarter of FY 2012, the status of this recommendation will be provided in the next quarterly follow-up report.

Audit No.	Rec No.	Audit Title	Status Prior Report	Status Current Report	Due Date Original	Due Date Revised	Recommendation	Management Response	Current Period Comments Regarding Status
11-20	4	Audit of Lake Belt Mitigation Fund	In Process	In Process	9/30/2012	1/31/2013	Ensure that the Wetlands Mitigation Permanent Fund is funded by an additional $820,349 for long-term land management in the Pennsuco area.	Budget Bureau staff will include an operating transfer from the Wetland Mitigation Restoration Fund (Fund 211) to the Wetland Mitigation Permanent Fund (Fund 701) in the updated Fiscal Year 2013 budget to be considered for adoption by the Governing Board in September.	Budget Bureau staff was unable to include this operating transfer in adopted FY13 budget, but will include it in the preliminary FY14 budget submission to the Legislature in January 2013. If a budget amendment is made during FY13, this transaction may be included in it.
11-20	5	Audit of Lake Belt Mitigation Fund	In Process	Implemented	9/12/2012	9/12/2012	Consult with the District's General Counsel and the Finance Bureau before using any special revenue funds for purposes other that those specified by the fund.	Management agrees with the recommendation.	Recommendation implemented at time of report issuance.
11-20	6	Audit of Lake Belt Mitigation Fund	In Process	Implemented	9/12/2012	9/12/2012	Ensure that the use of any special revenue funds for purposes other that those specified by the fund is adequately communicated to the Governing Board.	Management agrees with the recommendation.	Recommendation implemented at time of report issuance.
11-20	7	Audit of Lake Belt Mitigation Fund	In Process	Implemented	9/12/2012	9/12/2012	Determine whether re-authorization should be obtained from the Governing Board for the use of funds from the Wetland Mitigation Fund towards the acquisition of C-111 project lands.	This use of funds was adopted as a budgeted line item for C-111 land acquisition in the Fiscal Year 2007 budget; and subsequently itemized in an agenda item that was approved by the Governing Board in January, 2007. The backup memo stated that "funding will be used for C-111 land acquisition". Since it has already been approved twice, management does not believe that any further approvals or authorizations are needed.	Recommendation implemented at time of report issuance.
11-20	8	Audit of Lake Belt Mitigation Fund	In Process	Implemented	9/30/2012	10/31/2012	Ensure that the funding source for the C-111 project lands acquired with the $3,785,199 from the Wetland Mitigation Fund is correctly reflected in the District's asset records.	Management agrees with the recommendation and will ensure that the funding source for land acquired for the C-111 project is properly reflected on the District's asset records.	Completed.

Exhibit 4
Status of Recommendations
Not Fully Implemented

Audit No.	Audit Name

Recommendation	Current Status	Auditor's Comment

08-09   **Review of Internal Controls Over Fuel Inventory**

Recommendation	Current Status	Auditor's Comment
# 2 Implement physical security measures that were identified by Emergency/Security Management.	**Partially Implemented**	The fencing for the north shore pump station (i.e. 127, 129, 131, 133, and 193) has been added to the trash rake projects at each of the site and all construction will be completed by the end of FY14. If the schedule for the North Shore pump station projects extends beyond FY14, the Okeechobee FS will separately install fencing to provide the physical security for the fuel tanks at these stations. Due to funding constraints, estimated completion date is now 3/30/2014.

Original Due Date: 9/30/2009		Auditor Update: 9/5/2012
Revised Due Date: 9/30/2014		

10-07   **Audit of the RECOVER Program**

Recommendation	Current Status	Auditor's Comment
# 1 Develop jointly with the USACE an updated RECOVER Program Management Plan as required by the CERP Master Program Management Plan.	**Partially Implemented**	District staff made our last edits to the RECOVER PMPs and sent them back to the USACE on April 26. Since that time the USACE has reorganized their RECOVER group and the finalization of the PMPs are tied up until they finish reassigning staff.

Original Due Date: 10/31/2011		Auditor Update: 11/16/2012
Revised Due Date: 2/28/2013		

11-05   **Audit of the Disaster Recovery Plan**

Recommendation	Current Status	Auditor's Comment
# 4 Consider assigning the responsibility of coordinating a single Disaster Recovery Plan to an appropriate District Project Manager outside of the Information Technology Bureau.	**In Process**	Emergency Management has this responsibility and is in the process of updating the Disaster Recovery Plan. When completed, the Plan will be distributed for the development of all Bureau's Suggested Operating Procedures (SOPs).

Original Due Date: 4/12/2012		Auditor Update: 11/16/2012
Revised Due Date: 5/31/2014		

Recommendation	Current Status	Auditor's Comment
# 6 Consider creating a Disaster Recovery Risk Management Oversight Team that defines critical business systems on an annual basis. The District's risk tolerance should be determined to establish what functions are mission critical to resume District operations.	**In Process**	Work is in progress with an estimated completion date of March 1, 2013. The Disaster Recovery Risk Management Committee is part of, and will be referred to as the Emergency Management Advisory Committee. This committee met on August 22, 2012 to prioritize the critical business systems which included the Recovery Time Objective and the Recovery Point Objective. IT will evaluate these recommendations and their feasibility and present an update to Senior

Audit No.	Audit Name

Recommendation	Current Status	Auditor's Comment

Management for implementation within 60-90 days. The group added applications they would not only immediately need after a disaster, but also 7-21 days after, and post 21 days.

Original Due Date: 7/27/2012		Auditor Update: 11/16/2012
Revised Due Date: 3/1/2013		

#7 Determine an updated, acceptable Recovery Time Objective and a Recovery Point Objective for the single Disaster Recovery Plan.   **In Process**   The definitions of Recovery Time Objective and Recovery Point Objective were provided to the Emergency Management Advisory Committee on August 22. IT will define and assign acceptable measures for the District's business recovery.

Original Due Date: 9/30/2012		Auditor Update: 11/16/2012
Revised Due Date: 9/30/2012		

11-09	Audit of the Water Quality Program

#1 Resolve Compliance Monitoring Tracking (CMT) Database issues and ensure implementation in a timely manner.   **In Process**   A CMT User's group was convened including members from the Permit Acquisition and Compliance, Water Quality, Hydro Data Management Sections, and IT Bureau. Several meetings have been held defining and prioritizing the multiple user requirements. The system is currently being populated, reports are being generated, and outstanding open issues are under consideration by the User's Group.

Original Due Date: 6/30/2012		Auditor Update: 11/16/2012
Revised Due Date: 6/30/2012		

11-11	Audit of Surplus Lands

#1 Conduct a detailed assessment of all District lands to identify those lands, which are required for mission-related purposes and projects, and those lands that should be considered for surplus. Further, ensure that the review process is adequately documented and include justifications why parcels are or are not needed for mission-related purposes.   **In Process**   In process and on schedule. Development of a new Land Assessment Process was initiated in May 2012 and is scheduled for completion by August 2013.

Original Due Date: 8/31/2013		Auditor Update: 11/16/2012
Revised Due Date: 8/31/2013		

#2 Consider performing a review for surplus District lands on a periodic basis utilizing the results of the initial comprehensive assessment.   **In Process**   On schedule. The frequency and timing needed to assess District land inventory for potential surplus will be included as part of the Land Assessment Process currently being developed and scheduled for completion in August 2013.

Original Due Date: 8/31/2013		Auditor Update: 11/16/2012
Revised Due Date: 8/31/2013		

Audit No.	Audit Name

	Recommendation	Current Status	Auditor's Comment
# 3	Require that the annual requests to staff to identify potential surplus District lands are adequately documented.	**In Process**	On schedule. A new process to include a much more extensive level of input from appropriate District staff will be included in the new Land Assessment Process.
	Original Due Date: 8/31/2013		Auditor Update: 11/16/2012
	Revised Due Date: 8/31/2013		
# 4	Obtain approval from Florida's Department of Environment Protection to dispose of surplus lands prior to performing appraisals.	**In Process**	Request for DEP approval to dispose of previously designated surplus lands is on schedule.
	Original Due Date: 10/31/2012		Auditor Update: 11/16/2012
	Revised Due Date: 10/31/2012		
# 6	Consider proposing revisions of Chapter 373.089, Florida Statues, to the Florida's Department of Environmental Protection. Revisions should address appraisal and advertisements timeframe requirements.	**In Process**	On schedule to be completed by 6/30/2013
	Original Due Date: 6/30/2013		Auditor Update: 11/16/2012
	Revised Due Date: 6/30/2013		
# 7	Establish detailed marketing strategies for disposing surplus tracts in an efficient manner. Considers strategies such as notifying neighboring landowners and posting sale signs on the properties.	**In Process**	On schedule. A new process is being developed to include notification of neighboring landowners and increase awareness of upcoming surplus bid requests. List for notifying neighbors of lands already approved for surplus is currently being prepared.
	Original Due Date: 12/31/2012		Auditor Update: 11/16/2012
	Revised Due Date: 12/31/2012		
# 8	Conduct a detailed assessment of all District lands to determine whether additional lands could be leased.	**In Process**	On schedule. A new inventory review process is ahead of schedule and is being synchronized with the Land Assessment Process to ensure a complete review of potential leased lands.
	Original Due Date: 8/31/2013		Auditor Update: 11/16/2012
	Revised Due Date: 8/31/2013		
# 9	Explore the potential of leasing additional lands for communications towers or tower space to businesses in the telecommunication industry.	**In Process**	On schedule. A review process is on schedule to identify potential sites for tower and communication system leases.
	Original Due Date: 3/31/2013		Auditor Update: 11/16/2012
	Revised Due Date: 3/31/2013		
# 10	Expedite the assessment process to determine whether the 10,775 acres of additional lands are leasable and, if so, initiate the leasing process.	**In Process**	On schedule. These lands are currently being reviewed to identify their lease potential.

	Recommendation	Current Status	Auditor's Comment

| | Original Due Date: | 3/31/2013 | | Auditor Update: | 11/16/2012 |
| | Revised Due Date: | 3/31/2013 | | | |

11-19	**Post Implementation Review of the District's ePermitting System**

#1 Determine whether the existing contract worker's skill set will be needed on a permanent on-going basis, and if so, consider replacing the contract worker with a District staff.

In Process

Interviews for three Principle IT Developers have been conducted. Selections and offers for the positions are pending. Recruitment will be completed by 12/31/12, and knowledge by the end of FY13.

	Original Due Date:	5/31/2014		Auditor Update:	11/16/2012
	Revised Due Date:	12/31/2012			

11-20	**Audit of the Lake Belt Mitigation Fund**

#3 The District should consider recommending to the Lake Belt Mitigation Committee that it establish competitive processes for procurements exceeding certain dollar thresholds.

In Process

Since this audit report was issued near the end of the 4th quarter of FY 2012, the status of this recommendation will be provided in the next quarterly follow-up report.

	Original Due Date:	12/31/2012		Auditor Update:	11/16/2012
	Revised Due Date:	12/31/2012			

#4 Ensure that the Wetland Mitigation Permanent Fund is funded by an additional $820,349 for long-term land management in the Pennsuco area.

In Process

Budget Bureau staff was unable to include this operating transfer in adopted FY13 budget, but will include it in the preliminary FY14 budget submission to the Legislature in January 2013. If a budget amendment is made during FY13, this transaction may be included in it.

	Original Due Date:	10/31/2012		Auditor Update:	11/16/2012
	Revised Due Date:	10/31/2012			