


 sfwmd.gov/ePermitting

eSubmittal - Nutrient Source Controls/Works of the District Letter Modification

An Everglades Nutrient Source Controls (NSC) or Works of the District (WOD) permit is required of landowners or entities within or discharging to drainage basins that ultimately drain to the Northern and Southern Everglades. Generally, all lands are required to apply for an NSC/WOD permit. Specific permit requirements can be located by clicking on the Permitting Services link at www.sfwmd.gov.

To begin the application process, start *Internet Explorer* and type www.sfwmd.gov/ePermitting in the address bar, which will bring you directly to the **ePermitting Home** page.

If you do not have an ePermitting account, you must first register as a user. In order to establish a new user account, click on the **Create Account** icon (refer to *Getting Started with ePermitting* for detailed instructions). Registered users can simply click on the **Login** icon.

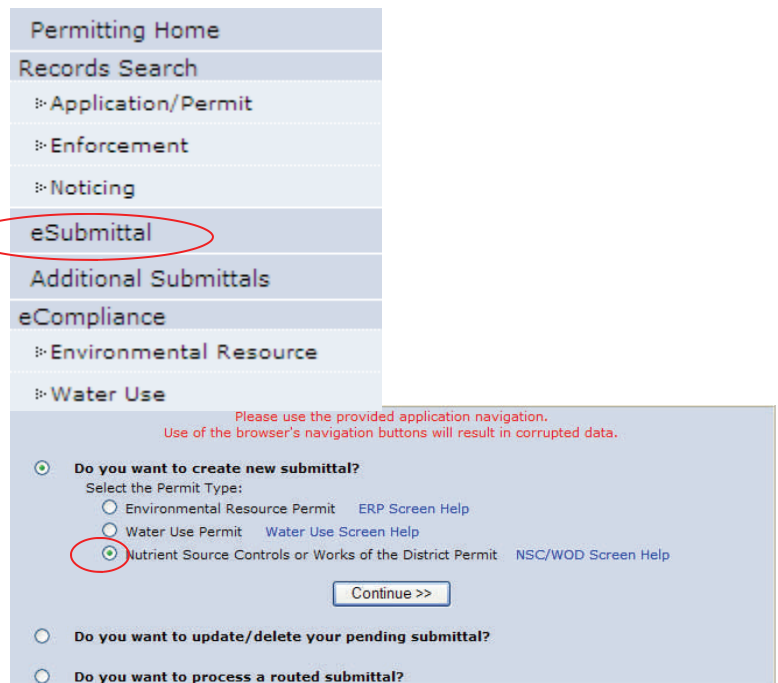
For additional information or if you have any questions, please contact us at epermits@sfwmd.gov.

Submitting a NSC/WOD Letter Modification Application

1. Click the **eSubmittal** link.
2. Click the circle next to **Nutrient Source Controls/Works of the District Permit**.
3. Click the **Continue** button.

Notes:

- Selecting the *update/delete* option allows access to a list of pending submittals.
- Selecting the *process a routed submittal* option allows you to route a pending submittal.
- Once the application type has been selected, corresponding tabs will appear to indicate what information/sections must be completed. The Next and Previous buttons or links will allow navigation through the application process.
- All fields denoted with an * asterisk are required.
- There is the option to edit/delete information throughout the letter modification process.



The screenshot shows the 'ePermitting Home' page. The navigation menu on the left includes: Permitting Home, Records Search, Application/Permit, Enforcement, Noticing, **eSubmittal** (circled in red), Additional Submittals, eCompliance, Environmental Resource, and Water Use. The main content area is titled 'Do you want to create new submittal?' and asks the user to 'Select the Permit Type:'. There are three radio button options: 'Environmental Resource Permit' (with a link to 'ERP Screen Help'), 'Water Use Permit' (with a link to 'Water Use Screen Help'), and 'Nutrient Source Controls or Works of the District Permit' (which is selected and circled in red, with a link to 'NSC/WOD Screen Help'). A 'Continue >>' button is located below these options. At the bottom, there are two more radio button options: 'Do you want to update/delete your pending submittal?' and 'Do you want to process a routed submittal?'.

Submitting a NSC/WOD Letter Modification Application

(Application Type)

1. Select the **Tributary** associated with the application or registration.
2. Click **Next Page**.
3. Select the **Type of Permit** associated with the application from the drop down menu.
4. Click **Next Page**.
5. Click on the circle next to **Letter Modification**.
6. Click **Next Page** or link.

Please select the Tributary associated with this application or registration.

Everglades Agricultural Area (EAA) [v] ?

Cancel

Next Page

Everglades Agricultural Area (EAA)
C-139 Basin (C-139)
Lake Okeechobee Watershed (LOK)
St. Lucie River Watershed (SLRW)
Caloosahatchee River Watershed (CRW)
Feeder Canal Basin (FCB)

Individual Permit (IP)
No Notice General Permit (NNGP)

EAA >> Individual Permit (IP)

Please select the type of permit application or modification you are applying for:

☒ Renewal of an existing permit ?
☒ Letter Modification ?
☐ Modification ?
☐ Permit Transfer ?
☐ New Permit ?

Cancel

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Submitting a NSC/WOD Letter Modification Application

(Type of Change)

1. Enter the **Permit Number**.
2. Click **Search**.
3. Check the box to confirm this is the correct permit number.
4. Select the **Type of Change** you would like to make.
5. Click the **Next Page** button or link.

EAA >> Individual Permit (IP) >> Renewal of an existing permit

Permit Number: 26-00001-E Search ?

Search Results

Permit Number ?	*Application Number ?	Project Name ?	Project Acreage ?
26-00001-E	070627-21	TRIPLE A ENTERPRISES - FARM 20	767.78

☒ This is the correct permit number (check this to display change options below).

* Click on the application number above to view the details and documents associated with that application number.

Please select the type of change you would like to make from the list below.

☐ A change in an existing permitted boundary basin;
☐ Moving an existing basin from an Everglades Works of the District Permit to another;
☐ The addition of a water control structure to the previously permitted Water Quality Monitoring Plan;
☐ A change to the previously approved BMP plan unless the modification is the result of a change in land practice, in which case it will be a Permit Modification; or
☐ A change in the technical information in the Water Quality Monitoring Plan (e.g. identifying monitored sites, sampling methods sample locations).
☐ Other:

Cancel Restart

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Submitting a NSC/WOD Letter Modification Application (Relevant Parties)

1. Select the applicable **type of organization** using the drop down menu.
2. To add Relevant parties, click on **Add Parties**. (You also have the option to edit/delete previous Relevant party information).
3. Enter **Applicant/Owner information** (fields denoted with an * asterisk are required).
4. Click the **Save** button.
5. Repeat steps 2 through 4 until all relevant parties are entered.
6. Click on the **Attach Files** button and attach applicable documents. (refer to the *Attaching Files* process for detailed instructions).
7. Click the **Next Page** button or link.

Relevant Parties Details

* Please select from the following list which best describes the applicant's organization: PRIVATE ?

The table below displays the Relevant Parties.
To add relevant party to the list select the "Add Parties" button below the table.

Type	Name	Company	Address	Phone	Email	Modify
APPLICANT	Mickey Mouse		3301 Gun Club Road		cwidness@sfwmd.gov	edit delete

[Add Parties](#)

Select the documents attached:
Enter Relevant Parties Details:
Add Associated Parties:

* Applicant information is required - enter Owner information only if different from Applicant. ?

☐ AGENT
 ☒ **APPLICANT**
☐ CONTRACT PURCHASER
 ☐ ENGR CONSULTANT
 ☐ LESSEE
 ☐ OTHER INTERESTED PARTY
 ☐ OWNER

* First Name: ?
 Company: ?
 * Address 1: ?
 * State: ?
 Phone: - - ext: ?
 * Email: ?

* Last Name: ?
 Salutation: ?
 Address 2: ?
 * City: ?
 * Zip: - ?
 Fax: - - ext: ?

Fields marked with an asterisk (*) are required.

[Cancel](#) [Save](#)

Attached Files

FileName	Size
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[Attach Files](#)

Fields marked with an asterisk (*) are required.

[Cancel](#)


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Submitting a NSC/WOD Letter Modification Application (Project Location)

1. Enter the **Project Name**.
2. Enter the **City, Town or Village** where the project is located.
3. Click the **Add Sections, Township, Range** button.
4. Select the **County** using the drop down menu.
5. Enter the **Section(s)** applicable to the project.
6. Select the **Township** applicable to the project using the drop down menu.
7. Select **Range** applicable to the project using the drop down menu.
8. Enter the **Land Grant** name if applicable.
9. Click the **Save** button.
11. Click on the **Attach Files** button and attach applicable documents. (refer to the *Attaching Files* process for detailed instructions).
12. Click the **Next Page** button or link.

Nutrient Source Controls or Works of the District Permit

Submittal #: 108329

Submittal Status: Pending

Relevant Parties

Project Location

Pre-Application Meeting

Unit Area Information

Existing Proposed Land Uses

Associated Permits

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Project Location Details

Project Site Details

* Project Name: Strawberry Fields Forever ?

Project Acreage: ?

City, Town or Village: ?

The table below displays the Project Location.

To add project location details to the list, select the "Add Sections, Township, Range" button below the table.

* Project Location

County: HENDRY

Sections	Township	Range	Land Grant	
S:-- / T:41-48S / R:34-39E	0	0		edit delete

County: PALM BEACH

Sections	Township	Range	Land Grant	
S:-- / T:41-48S / R:34-39E				edit delete

Add Sections, Township, Range

Please attach a **location map** and a **site map**.

Attached Files

FileName	Size

Attach Files

Edit Section/Township/Range

Enter Project Location Details:

* County: ?

Sections	* Township	* Range	Land Grant name, if applicable
	?	?	?
	?	?	?
	?	?	?
	?	?	?
	?	?	?

Fields marked with an asterisk (*) are required.

Attached Files

FileName	Size

Attach Files

Cancel

Save

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Submitting a NSC/WOD Letter Modification Application (Pre-Application Meeting)

1. Click the **Add Meeting** button.
2. Enter pre-application details if applicable.
3. Click the **Save** button.
4. Attach files if applicable (refer to the *Attaching Files* process for detailed instruction).
5. Click the **Next Page** button or link.

Note: This section is not a requirement. However, first time applicants may benefit from talking with an agency reviewer prior to starting a project.

Pre-Application Meeting Details
This section is not required.
The table below displays the Pre-Application Meeting.
To add pre-application Meeting to the list select the "Add Meeting" button below the table.

Number	Text
Add Meeting	

Pre-Application Meeting Details

Enter Pre-Application Meeting Details:
If there have been any pre-application meetings, including at the project site, with regulatory staff, please list the date(s), location(s), and names of key staff and project representatives. Use less than 2500 Characters.

Cancel Save

Attached Files

FileName	Size
Attach Files	

Cancel

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Submitting a NSC/WOD Letter Modification Application (Unit Area Information)

1. Enter **comments for all edits and/or deletes** to unit area related information
2. Click **Add Unit Area** button, if applicable, to add Unit Area information.

Note: You have the option to edit/delete the previous unit area information. If editing an existing Unit Area ID, you will need to provide the reason for the change.

Unit Area Information :
Enter comments for all edits and/or deletes to unit area related information.

The following information can be modified:

1. Unit Area Name
2. The acreage of the unit area by adding/removing/modifying individual parcels
3. Landowner
4. Operator
5. Structures(#, Type, submit new calibrations)

Unit Area ID	Unit Area Name	Structure Id (multiline, separated by commas)	Total Acreage	
26-001-01	TRIPLE A ENTERPRISES - FARM 20	MC10.7TW-E	767.78	edit delete
NEW	test		0.0	edit delete
NEW	new		0.0	edit delete

Add Unit Area

Cancel

Submitting a NSC/WOD Letter Modification Application (Unit Area Information, continued)

For a new Unit Area ID:

1. Enter the **Unit Area Name**.
2. Enter the **Reason for Change** in the information box.
3. Click **Add Structure** button to add a new structure (fields denoted with an * asterisk are required), if applicable.
4. Enter **Structure Description**.
5. Select the **SFWMD Unit Area** from the drop down menu.
6. Enter the **Discharge Monitoring Plan** information. (This information needs to be entered.)
7. Click on **Add Structure Components** button.
8. Select the **Component Type** from the drop down menu.
9. Enter the **Component Name**.
10. Select the **Calibration Type** from the drop down menu.
11. Enter the **Capacity**.
12. Click the **Save** button.
13. Attach files if applicable (refer to the *Attaching Files* process for detailed instructions).
14. Click the **Save** button.

Unit Area Information Detail

Unit Area Information >> Unit Area Information Detail

Unit Area ID: NEW ?

*Unit Area Name : ?

*Reason for change: ?

(If no changes required, please indicate with 'no changes'.)

Total Acreage : ?

STRUCTURE INFORMATION				
Structure ID	Ownership	Discharge Monitoring Plan	Max. Calibrated Capacity	
Add Structure				

Unit Area Structure Information

Unit Area Information >> Unit Area Information Detail >> Unit Area Structure Information

Structure ID: NEW ?

*Structure Description: ?

Ownership: Download Structure Certification document

*SFWMD Unit Area: ?

* Structure Components				
Component Name	Component Type	Calibration	Capacity	
Add Structure Components				

Discharge Monitoring Plan

*Laboratory Name: ?

If 'Other': ?

*Sample Collector: ?

*Field Sampling QA Plan Holder: ?

If 'Other': ?

*Sampling Method: ?

*Monitoring Type: ?

Fields marked with an asterisk (*) are required.

Structure Component Information

Unit Area Information >> Unit Area Information Detail >> Unit Area Structure Information >> Structure Component Information

*Component Type: ?

*Component Name: ?

*Calibration Type: ?

*Capacity: ?

Cancel Save

Please attach the following items:

- A description of the monitoring program.
- A description of the monitoring sites.
- A description of the proposed sample collection methods and schedules.
- A description of the proposed sample handling procedures and laboratory analyses.
- A description of the data management techniques and reporting schedule.
- A description of the data review procedures.
- A description of the backup plan.

Attached Files	
FileName	Size
Attach Files	

Cancel Save

Submitting a NSC/WOD Letter Modification Application (Parcel Information)

1. Click the **Add Parcel** button.
2. Enter the **Tax ID**.
3. Enter the **Acres**.
4. Select the **County** from the drop down menu.
5. Select the **Township** from the drop down menu.
6. Enter the **Section** information.
7. Select the **Range** from the drop down menu.
8. Enter the **Owner/Operator's Parcel** information.
9. If this is a new owner, download and attach an executed **Parcel Certification** form.
10. Click **Save**.
11. Click the **Add Land Use and BMP Plan** button.

PARCEL INFORMATION			
Owner of Parcel/ Farm	Tax ID	AcreageParcel/ Farm Acreage	
Hilliard Brothers Of Florida Ltd	R1164534A0000010000	599.2	edit delete
Hilliard Brothers Of Florida Ltd	R1214534A0000010000	599.2	edit delete

[Add Parcel](#)

Unit Area Parcel Information

Unit Area Information >> Unit Area Information Detail >> Unit Area Parcel Information

Unit Area ID: NEW
Unit Area Name: Strawberry Fields UAN

*Tax ID : ? *Acres : ? *County: ?
 *Township : ? *Section : ? *Range : ?

Owner of Parcel
(should be able to query previous data)

*Owner : ? Operator: ?
 *Address : Address:
 Address 2: Address 2:
 *City : City:
 *State : ? State : ?
 *Zip : Zip :
 *Telephone : Telephone :
 Other Phone : Other Phone :
 Fax : Fax :
 E-mail : E-mail :

Lessee/Operator of Parcel
(if applicable)

*Owner : ? Operator: ?
 *Address : Address:
 Address 2: Address 2:
 *City : City:
 *State : ? State : ?
 *Zip : Zip :
 *Telephone : Telephone :
 Other Phone : Other Phone :
 Fax : Fax :
 E-mail : E-mail :

Fields marked with an asterisk (*) are required.

CERTIFICATION

I hereby certify that, to the best of my knowledge, the total acreage listed above is owned or controlled by me. I also certify that I will abide by the terms and conditions of the issued permit. In addition, I agree to provide entry at any time to the area which is described above and included in this permit application, to the South Florida Water Management District inspectors or their duly authorized agents, as provided by the issued permit.

If this is a new owner or operator please download and attach an executed Parcel Certification form: [Download Parcel Certification document](#)

[Cancel](#) [Save](#)

Landuses per BMP plan		
Landuse Description	Total BMP Points	
Sugar Cane	20.0	edit delete
Sugarcane and Vegetables	20.0	edit delete
Sugarcane and Vegetables	5.0	edit delete

[Add Land Use and BMP Plan](#)

Submitting a NSC/WOD Letter Modification Application (Unit Area BMP Information)

1. Select the **Landuse Description** from the drop down menu.
2. Check the **applicable BMPs** to the selected landuse.
3. Click **Save**.

Unit Area BMP Information

Unit Area Information >> Unit Area Information Detail >> Unit Area BMP Information

Landuse Description: ?

Please fill the BMP Table Calculator applicable to your tributary and attach it to your submittal
OR check your BMPs from the ones listed below.

BMP Table Calculators
For EAA
For C-139, LOK, FCB, SLRW and CRW

Participant BMP	Applicable BMP	BMP Points	Improved	Comments
<u>Particulate Matter and Sediment Controls</u>				
Particulate Matter and Sediment Controls (4)	☐	5.0	☐	
Particulate Matter and Sediment Controls (6)	☐	10.0	☐	
Particulate Matter and Sediment Controls (8)	☐	15.0	☐	
<u>Nutrient Control Practices</u>				
Managed Successive Vegetable Planting	☐	2.5	☐	
No Nutrients Imported Indirectly Through Cattle Feed	☐	15.0	☐	
No Nutrients Imported via Direct Land Application	☐	15.0	☐	
Nutrient Application Control	☐	2.5	☐	
Nutrient Management Plan	☐		☐	
Nutrient Spill Prevention	☐	2.5	☐	
Plant Tissue Analysis	☐	2.5	☐	
Plant Tissue Analysis (Citrus only)	☐	5.0	☐	
Slow Release P Fertilizer	☐	5.0	☐	
Soil Testing	☐	5.0	☐	
Split Nutrient Application	☐	5.0	☐	
<u>Water Management Practices</u>				
Approved and Operational Surface Water Reservoir	☐	35.0	☐	
Overland Sheet Flow over Entire Property	☐	15.0	☐	
Water Management (0.5-inch)	☐	5.0	☐	
Water Management (1-inch)	☐	10.0	☐	



Submitting a NSC/WOD Letter Modification Application (Unit Area BMP Information)

1. Click the **Attach files** button and attach applicable documents (refer to the *Attaching Files* process for detailed instructions).
2. Click **Save**.
3. Click the **Next Page** button or link.

UNIT AREA INFORMATION				
Unit Area ID	Unit Area Name	Structure Id (multiline, separated by commas)	Total Acreage	
NEW	test	NEW	4.0	edit delete

[Add Unit Area](#)

[Cancel](#)

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Water Management (1.5-inch)	☐	15.0	☐	
Water Management (greater than 1.5-inch)	☐	15.0	☐	
Pasture Management Practices				
Alternative Cattle Water Sources	☐	2.5	☐	
Low cattle density	☐	5.0	☐	
Provide shade structures	☐	2.5	☐	
Restrict Cattle Through Fencing of Canals	☐	10.0	☐	
Restricted placement of Feed, Feeders, Mineral, and Molasses	☐	2.5	☐	
Restricted placement of cowpens	☐	2.5	☐	
Other				
NPDES Permit with phosphorus controls	☐	5.0	☐	
Urban Water Quality Inlet	☐		☐	
Urban Xeriscape	☐	5.0	☐	
Waste Management Plan	☐		☐	
Waste Management System	☐		☐	

Please attach the following items as applicable:

- a. Description of selected BMP's that are not included in the list
- b. Description of nutrient recovery rationale
- c. Description of Infrastructure
- d. Description of water management strategies
- e. Description of differences between existing and proposed practices
- f. Proposed education and training program
- g. BMP Plan implementation schedule

Attached Files	
FileName	Size
Attach Files	

[Cancel](#) [Save](#)

Fields marked with an asterisk (*) are required.

Submitting a NSC/WOD Letter Modification Application (Existing Proposed Land Uses)

1. Click **Add Existing Proposed Land Uses** button.
(You have the option to edit/delete the existing proposed land uses)
2. Select the **Crop Type/Land Use** from the drop down menu.
3. Enter the estimated **Acreage**.
4. Enter any additional information, if applicable.
5. Click **Save**.
6. Click the **Attach files** button and attach applicable documents (refer to the *Attaching Files* process for detailed instructions).
7. Click **Next Page**.

Existing/Proposed Information

The existing and proposed (i.e., potential) land uses and crops currently indicated in your permit are displayed below. Please add, edit or delete as necessary.

EXISTING / PROPOSED LAND USES			
Crop Type/Land Use	Estimated Acreage	Additional Information	
Sugarcane and Vegetables	768.0	Citrus trees removed due to disease in 2001. All acreage is currently used for sugarcane and vegetable production.	edit delete

[Download Phosphorus Calculator \(if applicable\)](#)

[Add Existing/Proposed Land Uses](#)

Existing/Proposed Land Uses Detail

Existing/Proposed Land Uses Information >> Existing/Proposed Land Uses Detail

* Crop Type/ Land Use: ?

* Estimated Acreage: ?

Additional Information: ?

Fields marked with an asterisk (*) are required.

[Cancel](#) [Save](#)

Please Attach Files Below

Attached Files	
FileName	Size
Attach Files	

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Submitting a NSC/WOD Letter Modification Application (Associated Permits Information)

1. Check the **applications** that are being submitted concurrently with activities associated with the proposed changes.
2. Click the **Add Associated Permits** button. (You have the option to edit/delete other associated permits.)
3. Select the **Unit Area ID** from the drop down menu.
4. Enter the **Associated Permit** number.
5. Enter **Authorization** information.
6. Click **Save**.
7. Click the **Attach files** button and attach applicable documents (refer to the *Attaching Files* process for detailed instructions).
8. Click **Last Page**.

Unit Area InformationExisting Proposed Land UsesAssociated Permits

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Associated Permits Information

OTHER PERMITS FROM THIS DISTRICT
If the Best Management Practices Plan submitted as part of this application proposes activities which require new or modified consumptive water use, surface water management, environmental resource, right-of-way, and/or well construction permits from the District, applications for the other permits shall be submitted concurrently with the Pollutant Source Control Permit application. Because of the inseparable nature of proposed activities related to a Pollutant Source Control Permit and those related to any other District permit, it is extremely unlikely that either this permit application or any other related District permit application will be considered complete until all necessary information for all the related applications has been provided. The following permit application(s) is/are being submitted concurrently for activities associated with the proposed Best Management Plan(s) (please check any appropriate boxes):

☐ Surface Water Management / ERP☐ Water Use
☐ Right-of-way☐ Well Construction

Indicated below are consumptive water use, surface water management, environmental resource, right of way, and/or well construction permits issued by the District for the basins within this renewal. If you have applied for or obtained new/revised for these unit area please indicate.

Unit Area ID	Associated Permit	Authorization	
26-006-01	26-00072-S	Authorizes operation of a water management system serving 1198.4 acres of agricultural land discharging into the Blumberg canal and eventually into the Miami Canal, via 1-10,000 gpm pump, Addition of Hilliard N.E. to this permit. [Formerly EWOD permit # 26-00006-E (Basin 26-006-01) Hilliard N.E.]	edit delete
50-018-25	50-00375-R	Authorizes 3-72" CMPs approximately 3 miles east of L-25 junction with L-21; 1-28" equalizer culvert through L-21 north Right-of-Way 4.5 miles west of L-20; and 3-72" CMPs through L-21 north Right-of-Way 3 miles west of L-19 (50-018-23) / (50-018-24) / (50-018-25), Wetherald 1 / Wetherald 2 / Wetherald 3.	edit delete
50-018-25	50-00375-W	Authorizes existing use of surface water from L-21 and L-25 for agricultural irrigation serving 9,965 acres with an annual allocation of 5679.93 million gallons (50-018-23) / (50-018-24) / (50-018-25), Wetherald 1 / Wetherald 2 / Wetherald 3.	edit delete

Add Associated Permits

Associated Permits Detail

Associated Permits Information >> Associated Permits Detail

* Unit Area ID:NEW(Strawberry Fields UAN)

* Associated Permit:

* Authorization:

Fields marked with an asterisk (*) are required.

Cancel

Save

Please Attach Files Below

FileName	Size
----------	------

Attach Files

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Submitting a NSC/WOD Letter Modification Application Submittal Management (Verify Data Submittal)

1. Click in the circle next to **Verify Data Submittal**.
2. Click on **Continue** button.
3. Verify that there is a **check mark** in each box.
4. Click the **Back to Submittal Management** button.
5. Click in the circle next to **Edit Submittal** if updates need to be made.
6. Click the **Continue** button.
7. Make applicable updates.

The screenshot displays the 'Submittal Management' interface. The top section, titled 'What submittal activity would you like to perform (select one at a time)?', lists several options: 'Verify Data Submittal' (selected with a red circle), 'Edit Submittal', 'Attach Documents', 'Route/Recall Submittal for Purpose', 'Return Submittal to Originator', 'Seal Registered Professional Documents', 'Print Submittal Form', and 'Submit Application'. Below these options are two buttons: 'Return to Pending Submittals' and 'Continue >>'. The second section, titled 'PSC Verify Data Submittal', contains a checklist of requirements. Each requirement is followed by a checkbox, all of which are checked and circled in red. The requirements are: 'Type of Tributary' (Tributary is required), 'Type of Permit' (Permit type is required), 'Type of Application' (Application type is required), 'Relevant Parties' (Applicant's organization is required, At least one applicant is required, Applicant email is required), 'Project Location' (Project Name is required, Project Acreage is required, At least one county is required, At least one section, township and range is required), 'Participant BMP Comments' (Participant BMP Comments is required, At least one structure component is required for every structure, 'Section' on the unit area parcel information is required, There should be no purpose for which submittal is routed). A 'Back to Submittal Management' button is located at the bottom right of the checklist.

Submittal Management

What submittal activity would you like to perform (select one at a time)?

- ☒ Verify Data Submittal
- ☐ Edit Submittal
- ☐ Attach Documents
- ☐ Route/Recall Submittal for Purpose
- ☐ Return Submittal to Originator
- ☐ Seal Registered Professional Documents
- ☐ Print Submittal Form
- ☐ Submit Application

[Return to Pending Submittals](#) [Continue >>](#)

PSC Verify Data Submittal

Type of Tributary
Tributary is required

Type of Permit
Permit type is required

Type of Application
Application type is required

Relevant Parties
Applicant's organization is required
At least one applicant is required.
Applicant email is required.

Project Location
Project Name is required.
Project Acreage is required.
At least one county is required.
At least one section, township and range is required.

Participant BMP Comments
Participant BMP Comments is required
At least one structure component is required for every structure
"Section" on the unit area parcel information is required
There should be no purpose for which submittal is routed.

[Back to Submittal Management](#)

Submitting a NSC/WOD Letter Modification Application

Submittal Management (Attach Documents)

1. Click in the circle next to **Attach Documents**.
2. Click the **Continue** button.
3. Click the applicable **Attach Files** button(s).
4. Click the **Browse** button.
5. Select the applicable file.
6. Click the **Open** button.
7. Select the applicable **document type** from the drop down menu.
8. Enter **description** if applicable.
9. Click the **Done** Button.
10. Repeat process for each file being attached.
11. Click the **Back to Submittal Management** button once all files have been attached.

Notes:

- Files attached during the application process should not be duplicated.
- Attached files are archived and available online for the public to review. Therefore, the following is recommended:
 - File type - .pdf
 - Maximum files size - 50 MB (megabytes) .
 - File name - Do not include a period (.) within the file name.
 - Combine multiple maps into one file.

The image displays three screenshots from a web-based application interface for submitting documents.

The first screenshot, titled "Submittal Management", shows a form with the question "What submittal activity would you like to perform (select one at a time)?". The "Attach Documents" option is selected and circled in red. Other options include "Verify Data Submittal", "Edit Submittal", "Route/Recall Submittal for Purpose", "Return Submittal to Originator", "Seal Registered Professional Documents", "Print Submittal Form", and "Submit Application". Buttons for "Return to Pending Submittals" and "Continue >>" are at the bottom.

The second screenshot, titled "Attached Files Review", shows a table of files attached to the submittal. The table has columns for "FileName", "Size", and "delete". One file, "plans.docx", is listed with a size of "9 KB". A "delete" button is next to the file name, and an "Attach Files" button is at the bottom right.

The third screenshot, titled "Choose File to Upload", is a file selection dialog box. It shows a list of files in the "Look in:" field, including "a) Word documents - How To's for epermitting (only send p...", "FW New slide_files", "Mailout list", "New slide_files", "2011.02 Cover sheet_green leaf.pptx", "bizzard_epermitting.jpg", "conversiontransfers%20how%20to%20aug%2009[1].pdf", "epermit_file_naming_conventions[1].pdf", "epermit_green_leaf_epermitting.pptx", "epermit_howto_transfer[1].pdf", "ePermitting How to Search Enforcement Information.pdf", and "ePermitting How to Search Permit Information.pdf". The "File name:" field contains "cwTest 1.pdf" and the "Files of type:" field is set to "All Files (*.*)". Buttons for "Open", "Cancel", and "Browse..." are visible.

Submitting a NSC/WOD Letter Modification Application

Submittal Management (Route Submittal)

1. Click in the circle next to **Route/Recall Submittal for Purpose**.
2. Click the **Continue** button.
3. Click the **Add Routing** button.
4. Click in the box next to the **applicable type** of user.
5. Enter the **first and last name** of an existing user.
6. Click the **Search Names** button.
7. Select the **Purpose** using the drop down menu.
8. Enter a **description** of why you are routing the submittal.
9. Click the **Route** button.
or
10. Enter **email address** if a new user.
11. Click the **Send Email** button
12. Click the **Back to Submittal Management** button.

Note: The application cannot be completed until a routed submittal is returned to the Originator.

Submittal Management

What submittal activity would you like to perform (select one at a time)?

☐ Verify Data Submittal
 ☐ Return Submittal to Originator

☐ Edit Submittal
 ☐ Seal Registered Professional Documents

☐ Attach Documents
 ☐ Print Submittal Form

☒ Route/Recall Submittal for Purpose
 ☐ Submit Application

Route Submittal

Route:

Route Information			
User	Purpose	Description	
			Add Routing

Route Submittal Details

Routing:

* Please select type of the user

☐ Existing User
 ☐ New User

Fields marked with an asterisk (*) are required.

Route Submittal Details

Routing:

* Please select type of the user

☒ Existing User
 ☐ New User

First Name: Last Name:

* Please select routed to user

Widness, Cathy :cwidness (cwidness@sfwmd.gov)

* Purpose:

* Short Description:

Comments:

Fields marked with an asterisk (*) are required.

Route Submittal Details

Routing:

* Please select type of the user

☐ Existing User
 ☒ New User

* Email Id:

Fields marked with an asterisk (*) are required.

Submitting a NSC/WOD Letter Modification Application Submittal Management (Route Submittal to Originator)

1. Click the link in the **Routing Notification** email.
 2. Click in the circle next to **Do you want to process a routed submittal**.
 3. Click in the circle next to **Edit Submittal, Payment or Seal Engineering Documents**.
 4. Click on the applicable **submittal number** link.
 5. Click in the circle next to **Edit Submittal**.
 6. Click the **Continue** button.
 7. Edit the submittal if necessary.
 8. Click the **Last Page** button or link.
 9. Click the **OK** button.
- or
10. Click in the circle next to **Seal Engineering Documents**.
 11. Click the **Continue** button.
 12. Complete seal process (refer to *Seal Engineering Documents* process for detailed instructions).
 13. Click in the circle next to **Return Submittal to Originator**.
 14. Click the **Back to Submittal Management** button.
 15. Click in the circle next to **Return Submittal to Originator**.
 16. Click the **Continue** button.
 17. Select the **Purpose to be routed back** using the drop down menu.
 18. Click the **Continue** button.
 19. Select the **Status** using the drop down menu.
 20. Click the **Return Back to Originator** button.

Cathy has routed you a South Florida Water Management District electronic permit application submittal for the purpose of Edit Submittal. Please login into <http://my.sfwmd.gov/ePermitting> to access application submittal 67987. If you have questions about the application submittal, please contact Cathy at cwidness@sfwmd.gov.

Applicant's routing comments:
NONE

If you need assistance with the ePermitting system, please contact the District epermits@sfwmd.gov.

Thank You,
South Florida Water Management District - ePermitting

Please use the provided application navigation.
Use of the browser's navigation buttons will result in corrupted data.

- ☐ Do you want to create new submittal?
- ☐ Do you want to update/delete your pending submittal?
- ☒ Do you want to process a routed submittal?
- ☐ Purpose: Edit Submittal
- ☐ Purpose: Payment
- ☐ Purpose: Seal

Pending Water Use Permit Submittal

Submittal No	Project Name	Last Saved Date	Expiration Date	Assigned From	Short Desc	Print Draft
--------------	--------------	-----------------	-----------------	---------------	------------	-------------

Pending Environmental Resource Permit Submittal

Submittal No	Project Name	Last Saved Date	Expiration Date	Assigned From	Short Desc	Print Draft
65919	faewwsgvrewa wr4ea5rta3			mclement	sign application	Print
67981	Blueberry Fields			cawidness	Please review	Print
67987	Smith Farms Test			cawidness	Please review	Print

Pending Pollutant Source Control Permit Submittal

Submittal No	Project Name	Last Saved Date	Expiration Date	Assigned From	Short Desc	Print Draft
--------------	--------------	-----------------	-----------------	---------------	------------	-------------

Submittal Management

What submittal activity would you like to perform? (Select one)

- ☒ Edit Submittal
- ☐ Attach Documents
- ☐ Seal Engineering Documents
- ☐ Route/Recall Submittal for Purpose
- ☐ Return Submittal to Originator
- ☐ Print Submittal Form
- ☐ Verify Data Submittal
- ☐ Pay and Submit

Return to Pending Submittals

Continue >>

* Please select purpose to be routed back: **Engineering Seal** ?

Fields marked with an asterisk (*) are required.

Cancel

Continue >>

* Select status: **Completed** ?

Application looks good, please submit. Thanks.

* Return comments:

Fields marked with an asterisk (*) are required.

Cancel

Return Back to Originator

Submitting a NSC/WOD Letter Modification Application Submittal Management (Seal Registered Professional Documents)

1. Click in the circle next to **Seal Registered Professional Documents**.
2. Click the **Continue** button.
3. Enter the name of the **Professional Engineer** that is signing the document.
4. Enter the **license number** of the Professional Engineer that is signing the document.
5. Click the box next to the **applicable file(s)**.
6. Click the **Authenticate & Produce Signature Document** button.
7. Click the **Print Signature Document** tab.
8. Click the circle next to applicable file.
9. Click the **Print Signature Document** button.
10. **Print, sign, seal and mail signature document** to applicable service center.
11. Repeat process for each document requiring seal verification.
12. Click the **Back to Submittal Management** button.

Submittal Management

What submittal activity would you like to perform (select one at a time)?

☐ Verify Data Submittal
 ☐ Return Submittal to Originator
 ☒ Seal Registered Professional Documents
 ☐ Print Submittal Form
 ☐ Submit Application

Electronic Seal Verification **Print Signature Document**

*Professional Engineer (PE): John Smith
*License Number: 11111

Selected	Filename	Authentication Code	Authentication Date	PE	Description
☒	cwtest 2.pdf				
☐	cwtest 1.pdf				

Electronic Seal Verification **Print Signature Document**

*Professional Engineer (PE):
*License Number:

Selected	Filename	Authentication Code	Authentication Date	PE	Description
☐	cwtest 2.pdf	952C3693E931309FFCB21B357ADA331D8890C25D	05/16/2011 08:46:02 AM	John Smith	
☐	cwtest 1.pdf	11774D0B383B64AF7DE75B5F7D68B45D86C32A11	05/16/2011 08:46:02 AM	John Smith	

Electronic Seal Verification **Print Signature Document**

Selection	Signature Document	Authentication Date	PE
☒	SignatureFile_20110516084602.html	05/16/2011 08:46:02 AM	John Smith

**SEWMD ePermitting System
Professional Engineer Signature Document**

This document is signed and sealed to assure the date in this permit application and any attached files that were submitted electronically as described in Florida Department of Business and Professional Regulation, Board of Professional Engineers, Procedures for Signing and Sealing Electronically Transmitted Plans, Specifications, Reports or Other Documents, Rule 61G15-23.003, F.A.C.

SEWMD Submittal No. 101044
Applicant/Owner Name: HENDRY TURP L.L.C.
Project Name: HENDRY TURP, L.L.C.
Permit Type: PSC
County: HENDRY

Signature Document Created: Mon May 16 08:46:02 EDT 2011

The following files are attached and sealed:

File Name	Authentication Code (SHA-1)	Authentication Date
cwtest 1.pdf	11774D0B383B64AF7DE75B5F7D68B45D86C32A11	05/16/2011 08:46:02 AM
cwtest 2.pdf	952C3693E931309FFCB21B357ADA331D8890C25D	05/16/2011 08:46:02 AM

The seal appearing on this document is authorized by:

Professional Engineer (PE): John Smith
License No.: 11111
Date: 05/16/2011 08:46:02 AM
PE Signature:

Seal:



Submitting a NSC/WOD Letter Modification Application Submittal Management (Print Submittal Form)

1. Click in the circle next to **Print Submittal Form**.
2. Click the **Continue** button.
3. Print application if a paper copy is needed.
4. Click the **Back to Submittal Management** button.

Submittal Management

What submittal activity would you like to perform (select one at a time)?

☐ Verify Data Submittal

☐ Edit Submittal

☐ Attach Documents

☐ Route/Recall Submittal for Purpose

☐ Return Submittal to Originator

☐ Seal Registered Professional Documents

☒ **Print Submittal Form**

☐ Submit Application

[Return to Pending Submittals](#) [Continue >>](#)

Pollutant Source Control Report ePermitting Application Report

This report documents your recent submittal through e-permitting. Please review it, and communicate with the District if any information is incorrect and needs to be resubmitted. You may submit revisions via e-permitting or through regular mail. The application is divided into sections that correlate to the sections in a Pollutant Source Control permit. Except for applications for a new permit, this report will provide you with the information in your existing permit in the 'Current' column, and with the information that has been submitted as part of this application in the 'Proposed' column. Where no changes are proposed, the information in the 'Current' and the 'Proposed' columns will read the same. For quick tracking, a summary table tracking the number of current proposed, new and deleted records is included for each permit section.

General Information

Submittal No:	101944
Tributary:	Everglades Agricultural Area (EAA)
Permit Type:	Individual Permit (IP)
Application Type:	Renewal of an existing permit
Permit Number:	26-00009-E
Active Application Number:	null
Project Name:	HENDRY TURF, L.L.C.

Selected Type of Change

☒ Other: f

[Back To Submittal Management](#)

[Attach Files](#)

Submitting a NSC/WOD Letter Modification Application Submittal Management (Submit Application)

1. At the Submittal Management Page, click on the circle next to **Submit Application**.
2. Click **Continue**.
3. Click in the circle next to the **selected payment option**.

Note: If payment is being made at another time (Yes, Pay Later option), click the **Continue** button to complete the submittal.

4. Click in the box next to **I agree to the above**.
5. Click the **Pay** button.
6. Click the **Pay Now** button.
7. Click in the circle next to the applicable **payment method**.
8. Click the **Pay Now** button.

Submittal Management

What submittal activity would you like to perform (select one at a time)?

☐ Verify Data Submittal

☐ Edit Submittal

☐ Attach Documents

☐ Route/Recall Submittal for Purpose

☐ Return Submittal to Originator

☐ Seal Registered Professional Documents

☐ Print Submittal Form

☒ Submit Application

Return to Pending Submittals

Continue >>

Payment Options

Are you requesting special electronic payment provisions for the submittal?

☒ No

☐ Yes, FDOT project

☐ Yes, Reduced fee for environmental restoration or enhancement activities

☐ Yes, Waiver for Certain Local Governments, Rule 40E-1.607(6)

☐ Yes, Pay Later

Statement of Agreement

I hereby agree to electronically submit this application in accordance with the [Electronic Transaction Agreement](#). I further understand that by electing to submit a permit application electronically, I agree to receive all application and permit-related correspondence electronically via Internet e-mail and that I am responsible for promptly notifying the District of any change to my e-mail address.

☒ I agree to the above

Back To Submittal Management

Route

Pay

Make Payment

Processing Fees are applicable to your Submittal.

Application Processing Fee :- No application for which a fee is required shall be considered complete until the appropriate application fee is submitted.

The fees for this application are \$ 1880.00.

Pay online.

Back To Submittal Management

Pay Now

ePermit Payments

Please choose the method of payment.

- ☐ Pay by Credit or Debit Card
- ☐ Pay by Personal Check
- ☐ Pay by Business Check

Pay Now



Submitting a NSC/WOD Letter Modification Application

Submittal Management (Submit Application)

Payment by credit or debit card -

- 1. Enter payment information (fields denoted with an * asterisk are required).
- 2. Click the **Submit Payment** button.
- 3. Click the **Yes** button once credit/debit card information is verified.
- 4. Click the **Return to Pending Submittals** button or the **Logout** link once confirmation is received

ePermit Payments

Required fields are highlighted with an asterisk.

Payment information:

Amount: * \$2,000.00
Submittal Number: 67144

Please enter the following information about your payment method:

Cardholder's Name: * John Smith
Cards Accepted: MasterCard VISA
Card Number: * 4111111111111111
Signature Panel Code: * 123
Expiration Date: * 01 2013

Billing information:

Address: * 3301 Gun Club Road
City: West Palm Beach
State: Florida
Zip: * 33406

Submit Payment Reset

ePermit Payments

Please verify the following information:

Amount: \$2,000.00
Submittal Number: 67144
Card information:
Cardholder's Name: John Smith
Card Type: Visa
Card Number: 4111111111111111
Signature Panel Code: 123
Expiration Date: 1/2013

Billing information:

Address: 3301 Gun Club Road
City: West Palm Beach
State: FL
Zip: 33406

Is this information correct?

Yes No

ePermit Payments

If your browser fails to reload shortly, [click here](#)

Please wait while your payment is being processed.
DO NOT PRESS THE BACK BUTTON ON YOUR BROWSER.

*****Please print the receipt for your records*****

Remittance ID:TueJan18113757EST2011
Payment Method:Credit Card
Submittal Number:98496
Amount:250.00
Received:Tue Jan 18 11:41:27 EST 2011
Card Type:Visa
Partial Card number:41*****1111
Payment processed by:Cathy Widness

1. Enter payment information (fields denoted with an ***** asterisk are required).
2. Click in the box next to the **Authorization to Debit Bank Account** statement.
3. Click the **Submit Payment** button.
4. Click the **Yes** button once personal/business check information is verified.
5. Click the **Back to Pending Submittals** button or the **Logout** link once confirmation is received.

JOHN G. PUBLIC
123 ANYWHERE DR
SOMEWHERE, ST 02139-4205

00237

PAY TO THE ORDER OF \$

DOLLARS

MICR Line: ⑆0123456789⑆ 123456789⑆ 0237

Routing Transit Number Account Number Check Number

Submittal Number: 67144

Please enter the following information about your Bank account:

First Name on Check: *

John

Last Name on Check: *

Smith

Routing Transit Number: *

12346789

Account Number: *

12346789

Confirm Account Number: *

12346789

Type of Account: *

☒ Checking

☐ Savings

Address: *

3301 Gun Club Road

City: *

West Palm Beach

State: *

Florida

Zip: *

33406

☒

By clicking on the provided checkbox, I authorize South Florida Water Management District to initiate an electronic debit to my bank account in the amount displayed above. This authorization is to remain in full force and effect unless I provide written notification to South Florida Water Management District within an appropriate time frame to allow South Florida Water Management District to act on it.

Submit Payment Reset

Please verify the following information:

Payment information:	
Amount:	\$2,000.00
Submittal Number:	67144
Account information:	
First Name on Check:	John
Last Name on Check:	Smith
Routing Transit Number:	055002707
Account Number:	12346789
Type of Account:	Checking
Address:	3301 Gun Club Road
City:	West Palm Beach
State:	FL
Zip:	33406

Is this information correct?

Yes No

If your browser fails to reload shortly, [click here](#)

Please wait while your payment is being processed.
DO NOT PRESS THE BACK BUTTON ON YOUR BROWSER