

sfwmd.gov/ePermitting

Application Submittal - Environmental Resource Permit

This function allows registered users the convenience of electronically applying for an environmental resource permit. Specific permit requirements can be located by clicking on the Permitting Services link at www.sfwmd.gov.

To begin the application process, type www.sfwmd.gov/ePermitting in the address bar, which will bring you directly to the ePermitting Home page.

If you do not have an ePermitting account, you must first register as a user. In order to establish a new user account, click on the **Create Account** icon (refer to *Getting Started with ePermitting* for detailed instructions). Registered users can simply click on the **Login** icon.

For additional information or if you have any questions, please contact us at epermits@sfwmd.gov.

Submitting an ERP Application (Application Type)

1. Click the **New, Modify, Renew** link located under Application Submittals listed in the menu on the left-hand side of the ePermitting Home page.
2. Click the circle next to **Environmental Resource Permit**.
3. Click the **Continue** button.

The screenshot shows the 'Application Submittals' menu on the left with 'New, Modify, Renew' circled in red. To the right is a selection screen with the heading 'Do you want to create new submittal?'. Under 'Select the Permit Type:', 'Environmental Resource Permit' is selected and circled in red. Other options include 'Water Use Permit' and 'Pollutant Source Control Permit'. A 'Continue >>' button is visible at the bottom of the selection screen.

Notes:

- Selecting the *update/delete* option allows access to a list of pending submittals.
- Selecting the *process a routed submittal* option allows you to route a pending submittal.
- Once the application type has been selected, corresponding tabs will appear to indicate what information/sections must be completed. The Next and Previous buttons or links will allow navigation through the application process.

The screenshot shows a progress bar for 'Environmental Resource Permit' with Submittal #: 71778 and Submittal Status: Pending. The progress bar consists of several yellow tabs: 'Application Type', 'Relevant Parties', 'Project Location', 'Pre-Application Meeting', 'Project Narrative and Existing Permit Details', and 'Applicant Signature/Owner Authorization'.

This screenshot provides a more detailed view of the progress bar for 'Environmental Resource Permit' (Submittal #: 71779, Status: Pending). The tabs are: 'Application Type', 'Relevant Parties', 'Project Location', 'Pre-Application Meeting', 'Project Narrative and Existing Permit Details', 'Section C', 'Section D', 'Section E', 'Section F', 'Section G', and 'Applicant Signature/Owner Authorization'.



Submitting an ERP Application (Application Type, continued)

4. Select the applicable **type of permit** requested using the drop down menu in section A.
5. Click the radio button next to the applicable **Type of Activity** being applied for in section B.
6. Enter **permit number** in information box if applying to modify a previously permitted system.
7. Click on the radio button of the type of federal dredge and fill permit requested for **Section E**.
8. Click on the appropriate answer for **Section F**.
9. Click the appropriate answer for **Section G**, if applicable.
10. Click the appropriate answer for **section H**, if applicable.
11. Click the **Next Page** button or link.

Application Type Details

*** A. Type of Environmental Resource Permit Requested (Select One):**
 Select one of the Environmental Resource Permit Requested ▼

Select one of the Environmental Resource Permit Requested

- General Permit
- Mitigation Bank (construction)
- Mitigation Bank (conceptual)
- Individual
- Conceptual
- Conceptual Construction
- Request for Exemption Verification
- Extension of Permit Duration
- Formal Wetland Determination
- Informal Wetland Determination
- Minor Modification
- Minor Modification w/Transfer

*** B. Type of authorization being requested (Select One):**

- Construction or operation of **new** works, activities and/or a stormwater management system; or a new Conceptual Approval
- Modification**, alteration, maintenance, or repair of previously permitted works, activities or Stormwater Management System
- Abandonment or removal of works, activities and/or stormwater management system
- Alteration or operation of an existing stormwater management system which was not previously permitted by the DEP or WMD
- Operation only permit
- Construction of additional phases of a permitted work, activity and/or stormwater management system
- Request for exemption
- Extension of permit duration
- New Wetland Determination
- Reissuance of Formal Wetland Determination

Provide previous permit number: Application/Permit Search

*** E. For activities in, on or over wetlands or other surface waters, check type of federal dredge and fill permit requested:**

<input type="radio"/> Individual	<input type="radio"/> Programmatic General	<input type="radio"/> Letter of Permission
<input type="radio"/> General	<input type="radio"/> Nationwide	<input type="radio"/> Not Applicable

*** F. Is this project part of a larger plan of development or sale?**
 Yes No

G. Impervious or semi-impervious area excluding wetlands or other surface waters (if applicable):
 acres

H. Volume of water the system is capable of impounding (if applicable):
 acres-feet

Fields marked with an asterisk (*) are required.

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Submitting an ERP Application (Relevant Parties)

1. Select the applicable **type of organization** using the drop down menu.
2. Click **New** on the Relevant Parties Dashboard.
3. Enter **Owner/Applicant** information (fields denoted with a red (*) asterisk are required).
4. Click the **Save** button.
5. Repeat steps 2 through 4 until all **Relevant Parties** are entered.
6. Attach files if applicable (refer to the *Attaching Files* process for detailed instruction).
7. Click the **Next Page** button or link.

Note: Owner/Applicant or Lessee/Applicant is required.

When entering Relevant Party information, a unique email address must be entered for each Relevant Party. If adding "Other" as the Relevant Party, you will need to identify the "Other Type" (i.e. Administrative Assistant).

298 DISTRICT
 CITY
 COUNTY
 FEDERAL
 IMPROVEMENT DISTRICT
 MUNICIPALITY
 PRIVATE
 SCHOOL BOARD
 STATE
 WATER CONTROL DISTRICT

Relevant Parties

Fields marked with an *

Select the best representation of the applicant's organization: *

Owner/Applicant or Lessee/Applicant information is required.

Relevant Party Summary		
Relevant Party Type	Name	Company
(use the dashboard below to add entries to this table)		

Relevant Party Dashboard

Relevant Party Dashboard

Type: OWNER/APPLICANT * 'Other' Type:

First Name: Cathy * Last Name: Widness *

Company: SFWMD Salutation:

Address 1: 3301 Gun Club Road * Address 2:

City: West Palm Beach *

State: FL * Zip: 33406 - *

Phone: 561 - 801 - 6331 Fax: - -

Email: cwidness@sfwmd.gov *

Proof of ownership is required as part of your application submittal (Deed, Tax Certificate, Lease or Articles of Incorporation). Use the Attached Files option to upload a PDF.

Attached Files		
FileName	Size	
<input type="button" value="Attach Files"/>		

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Submitting an ERP Application (Project Location)

1. Enter the **Project Name**.
2. Enter the **Total Project Acreage**.
3. Enter the **Number of new or modified boat slips**.
4. Enter the **Total acres of work in, on or over wetlands or other surface waters**.
5. **Enter the Project Address**.
6. Enter the **City, Town or Village** where the project is located.
7. Enter the **zip code**.
8. Enter the **Latitude**.
9. Enter the **Longitude**.
10. Enter **Directions to site form the nearest major intersection**.
4. Click **New** on the **County Information Dashboard** button.
5. Select the **County** where the project is located using the drop down menu.
6. Enter the **Section(s)** associated with the project.
7. Select the **Township** associated with the project using the drop down menu.
8. Select the **Range** associated with the project using the drop down menu.
9. Enter the **Land Grant Name**, if applicable.
10. Enter the **Tax Parcel ID Number** associated with the project.
11. Click the **Save** button.
12. Click the **Attach Files** button if there are any proposed changes to the boundaries of your permit (refer to the *Attaching Files* process for detailed instructions).
13. Click the **Next Page** button or link.

Project Location

Fields marked with an asterisk (*) are required.

Project Name:

Total Project Acreage:

Number of new or modified boat slips:

Total acres of work in, on or over wetlands or surface waters:

Project Address:

City, Town or Village:

Zip:

For projects that also require a Federal permit

Latitude:

Longitude:

Directions to site from nearest major intersection:

County Information Dashboard

County Information Dashboard

County *

Section(s)	Township *	Range *	Land Grant	
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	delete
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	delete
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	delete
<< Add				

Tax Parcel Identification Number

<input style="width: 95%;" type="text"/>	delete
<input style="width: 95%;" type="text"/>	delete
<input style="width: 95%;" type="text"/>	delete
<< Add	

In order to expedite your permit review, it is recommended to provide the Parcel ID Number. This information can be located by visiting your County Property Appraiser website.

The following attachments are required as part of your application submittal:

- A dewatering plan which includes a profile view (required for dewatering applications)
- Location map showing the project location in relation to major roads
- Site map showing the project location in relation to adjacent streets, canals and water bodies as well as property boundaries, buildings, on-site lakes/ponds and the location of pumps, wells, and culverts if applicable

Note: CAD files should be converted to an 11 x 17 readable PDF format.

Attached Files

FileName	Size	
<input type="button" value="Attach Files"/>		

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07/2015



Submitting an ERP Application (Pre-Application Meeting)

1. Click the **Add Meeting** button.
2. Enter pre-application details if applicable.

Note: This section is not a requirement. However, first time applicants may benefit from talking with an agency reviewer prior to starting a project.
3. Attach files if applicable (refer to the *Attaching Files* process for detailed instruction).
4. Click the **Next Page** button or link.

Pre-Application Meeting Details
 This section is not required.
 The table below displays the Pre-Application Meeting.
 To add pre-application Meeting to the list select the "Add Meeting" button below the table.

Number	Text

[Add Meeting](#)

Attached Files

FileName	Size

[Attach Files](#)

[Cancel](#)

Pre-Application Meeting Details

Enter Pre-Application Meeting Details:
 If there have been any pre-application meetings, including at the project site, with regulatory staff, please list the date(s), location(s), and names of key staff and project representatives. Use less than 2500 Characters.

September 28, 2006. On-site project meeting to determine entire scope and application details. Staff included:

[Cancel](#) [Save](#)

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[Next Page](#)
[Last Page](#)

Submitting an ERP Application (Project Narrative & Existing Permit Information)

1. Enter a **Description** of the proposed project, system or activity.
2. Select the applicable **Land use** using the drop down menu.
3. Click the **Add Phosphorus Budget Report** button if changing land use.
4. Click the **Add Permits** button to identify by number any MSSW/Wetland Resource/ERP/ACOE permits pending, issued or denied for projects at the location and any related enforcement actions.
5. Click **Save**.

Existing Permit Details

Describe, in general terms, the proposed project, system or activity. Use less than 1500 Characters.

Would like to build a golf course.

* Please select the landuse: **GOLF COURSE DEVELOPMENT**

For Land Use Change, please add a Phosphorus Budget Calculator.

Attached Files

Phosphorus Budget File Name	Size

[Add Phosphorus Budget Report](#)

Please identify by number any MSSW/Wetland Resource/ERP/ACOE permits pending, issued or denied for projects at the location and any related enforcement actions.

Agency	Date	No./Type of Application	Action Taken (Pending/Issued/Denied)

[Add Permits](#)

Permit Details

Enter Permit Details:

Agency: ? Date: ?

No./Type of Application: ? Action Taken: **Denied** ?

[Cancel](#) [Save](#)



Submitting an ERP Application (Existing Permit Information, continued)

Note: If the property includes wetlands and other environmentally sensitive areas, you must enter information for property owners, excluding yourself as the applicant, whose property directly adjoins this project.

6. Click the **Add Property Owners** button and enter the property owner details.
7. Click the **Save** button.
8. **Attach files** if applicable (refer to the *Attaching Files* process for detailed instructions).
9. Click the **Next Page** button or link.

Note: This information is required for projects proposed to occur in, on or over wetlands or other surface waters that need a federal dredge and fill permit and/or authorization to use state owned submerged lands. Please provide the names, addresses and zip codes of property owners whose property directly adjoins the project(excluding applicant).

Name	Address	City	State	Zip	
	hjj	ghjhgj	FL	33406	edit delete

[Add Property Owners](#)

Property Owner Details

Enter Property Owner Details:

Name: Felipe Santos ?

* Address: 4501 Hibiscus ?

* State: FL ?

* City: Key West ?

* Zip: 33040 - 3456 ?

Fields marked with an asterisk (*) are required.

[Cancel](#) [Save](#)

Attached Files

FileName	Size

[Attach Files](#)

[Cancel](#) Fields marked with an asterisk (*) are required.



Submitting an ERP Application (Section C Details- Activities in, on or over wetlands or surface waters)

10. Describe the type of activities in, on or over wetlands or surface waters.
11. Complete and attach **Section C** as part of the submittal (refer to the *Attaching Files* process for detailed instruction.)
12. Click the **Next Page** button or link.

Activities in, on or over wetlands or surface waters.

Describe, in general terms, the type of activity. Use less than 1500 Characters.

Please complete and attach **Section C** as part of this submittal.

Attached Files

FileName	Size

[Attach Files](#)

[Cancel](#) Fields marked with an asterisk (*) are required.





Submitting an ERP Application (Section D Details - Activities within navigable or flowing surface waters such as a multi-slip dock or marina)

1. Describe the activities within navigable or flowing surface waters such as a multi-slip dock or marina.
2. Complete and attach **Section D** as part of the submittal (refer to the *Attaching Files* process for detailed instruction.)
3. Click the **Next Page** button or link.

Activities within navigable or flowing surface waters such as a multi-slip dock or marina.

Describe, in general terms, the proposed project, system or activity. Use less than 1500 Characters.

Please complete and attach [Section D](#) as part of this submittal.

Attached Files	
FileName	Size
<input type="button" value="Attach Files"/>	

Fields marked with an asterisk (*) are required.

Submitting an ERP Application (Section E Details - Construction or alteration of an engineered stormwater management system)

1. Describe the construction or alteration of an engineered stormwater management system.
2. Complete and attach **Section E** as part of the submittal (refer to the *Attaching Files* process for detailed instruction.)
3. Click the **Next Page** button or link.

Construction or alteration of an engineered stormwater management system.

Describe, in general terms, the type of activity. Use less than 1500 Characters.

Please complete and attach [Section E](#) as part of this submittal.

Attached Files	
FileName	Size
<input type="button" value="Attach Files"/>	

Fields marked with an asterisk (*) are required.



Submitting an ERP Application (Section F Details - Activities that are (or may be) located within, on or over state-own submerged lands)

1. Describe the activities that are (or may be) located within, on or over state-owned submerged lands.
2. Complete and attach **Section F** as part of the submittal (refer to the *Attaching Files* process for detailed instruction.)
3. Click the **Next Page** button or link.

Activities that are (or may be) located within, on or over state-owned submerged lands.

Describe, in general terms, the type of activity. Use less than 1500 Characters.

Please complete and attach [Section F](#) as part of this submittal.

Attached Files	
FileName	Size

Fields marked with an asterisk (*) are required.

Submitting an ERP Application (Section G Details - Construction or modification of Mitigation Bank)

1. Describe the construction or modification of Mitigation Bank.
2. Complete and attach **Section G** as part of the submittal. (refer to the *Attaching Files* process for detailed instruction.)
3. Click the **Next Page** button or link.

Construction or Modification of Mitigation Bank.

Describe, in general terms, the type of activity. Use less than 1500 Characters.

Please complete and attach [Section G](#) as part of this submittal.

Attached Files	
FileName	Size

Fields marked with an asterisk (*) are required.



Submitting an ERP Application (Exemption)

1. Choose the **Type of Exemption** you are requesting from the drop down menu.
2. Choose the **Date of activity** is proposed to commence and be completed.
3. Describe the proposed project, system, or activity (including materials to be used and construction methods).
4. Choose either the **yes or no** radio button whether any work is proposed in wetlands or other surface water (Section D).
5. Describe with specific references as to how the limits of the proposed work will comply with the terms and conditions of the above exemption.
6. Provide a description of all sediment and erosion controls to be used during the completion of this activity.
7. **Attach files** if applicable (refer to *Attaching Files* process for detailed instruction).
8. Click **Next Page**.

Select one of the exemption you are requesting to use

- Activities in Surface Waters
- Agriculture and Silviculture
- Bridges, driveways, and roadways
- De minimus
- Dock, Pier, Boat ramp, and boating related
- Maintenance
- Other
- Pipes or Culverts
- Seawall, Riprap, and other shoreline stabilization

*** A. Please identify the exemption you are requesting to use (provide additional information on filling out this information)**

Select one of the exemption you are requesting to use ▼

B. Date activity is proposed.

To Commence:

To be completed:

C. Describe in general terms the proposed project, system, or activity (including materials to be used and construction methods):

D. Is any work proposed in wetlands or other surface water?

Yes No

Please specifically describe, with specific references as to how the limits of the proposed work will comply with the terms and conditions of the above exemption:

E. Provide a description of all sediment and erosion controls to be used during the completion of this activity: (such as the turbidity and erosion controls)

Please attach additional documentation or plans as necessary to demonstrate the work qualifies for the exemption(s) selected above

Attached Files	
FileName	Size

Fields marked with an asterisk (*) are required.

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Submitting an ERP Application (Applicant Signature/Owner Authorization)

1. Select a **Relevant Party** as the Signature Authority.
2. Check the box to agree to the **Statement of Agreement**.
3. Once checked, your ePermitting account information will appear.
4. Click **Last Page**.

Note: If the person filling out and signing the submittal is not the owner or lessee, an authorization form must be completed and signed by the owner. An authorization form is available for your convenience. Use the attached files option to upload a pdf file of the authorization.

Applicant Signature/Owner Authorization

Select a relevant party from below as the Signature Authority.

Available Relevant Parties		
Relevant Party Type	Name	Company
<input checked="" type="radio"/> OWNER/APPLICANT	Mickey Mouse	

Statement Of Agreement

By signing this application form, I am applying for, or I am applying on behalf of the applicant, for the permit and any proprietary authorizations identified above, according to the supporting data and other incidental information filed with this application. I am familiar with the information contained in this application and represent that such information is true, complete and accurate. I understand this is an application and not a permit, and that work prior to approval is a violation. I understand that this application and any permit issued or proprietary authorization issued pursuant thereto, does not relieve me of any obligation for obtaining any other required federal, state, water management district or local permit prior to commencement of construction. I agree, or I agree on behalf of my corporation, to operate and maintain the permitted system unless the permitting agency authorizes transfer of the permit to a responsible operation entity. I understand that knowingly making any false statement or representation in this application is a violation of Section 373.430, F.S. and 18 U.S.C. Section 1001.

I either own the property described in this application or I have legal authority to allow access to the property, and I consent, after receiving prior notification, to any site visit on the property by agents or personnel from the Department of Environmental Protection, the Water Management District and the U.S. Army Corps of Engineers necessary for the review and inspection of the proposed project specified in this application. I authorize these agents or personnel to enter the property as many times as may be necessary to make such review and inspection. Further, I agree to provide entry to the project site for such agents or personnel to monitor permitted work if a permit is granted.

I agree

Name:	Cathy Widness
Agency of Employment:	SFMWD
Position:	tester
Email Address:	cwidness@sfwmd.gov
Phone Number:	561-682-6317
Signature Date:	01/30/2013

Authorization Requirement

Authorization Form

If the person filling out and signing this submittal is not the owner or lessee, an authorization form must be completed and signed by the owner. Use the Attached Files option below to upload a PDF of the authorization or use Additional Submittals to submit at a later date. Please note that the application will not be considered complete, and the permit will not be issued without the required authorization letter.

Attached Files		
FileName	Size	
<input type="button" value="Attach Files"/>		





Submitting an ERP Application - Submittal Management (Verify Data Submittal)

1. Click in the circle next to **Verify Data Submittal**.
2. Click the **Continue** button.
3. Verify that there is a **check mark** in each box.
4. Click the **Back to Submittal Management** button.
5. Click in the circle next to **Edit Submittal** if updates need to be made.
6. Click the **Continue** button.
7. Make applicable updates.

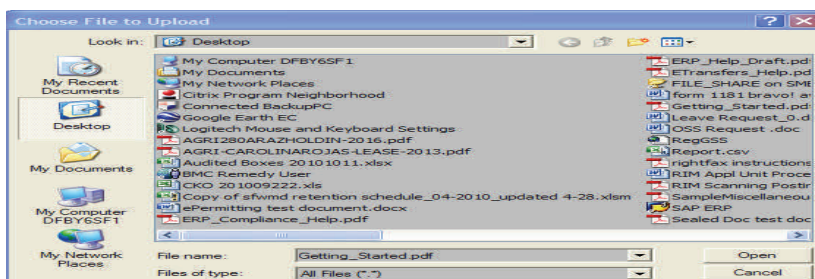


Submitting an ERP Application - Submittal Management (Attach Documents)

1. Click in the circle next to **Attach Documents**.
2. Click the **Continue** button.
3. Click the applicable **Attach Files** button(s).
4. Click the **Browse** button.
5. Select the applicable file.
6. Click the **Open** button.
7. Select the applicable **document type** from the drop down menu.
8. Enter description if applicable.
9. Click the **Done** button.
9. Repeat process for each file being attached.
10. Click the **Back to Submittal Management** button once all files have been attached.

Notes:

- Files attached during the application process should not be duplicated.
- Attached files are archived and available online for the public to review. Therefore, the following is recommended:
 - File type - .pdf
 - Maximum file size - 50 MB (megabytes)
 - Do not include a period (.) or dash (-) within the file name
 - Combine multiple maps into one file





Submitting an ERP Application - Submittal Management (Route Submittal)

1. Click in the circle next to **Route/Recall Submittal for Purpose**.
2. Click the **Continue** button.
3. Click the **Add Routing** button.
4. Click in the box next to the **applicable type of user**.
5. Enter the **first and last name** of an existing user.
6. Click the **Search Names** button.
7. Select the **Purpose** using the drop down menu.
8. Enter a **description** of why you are routing the submittal.
9. Click the **Route** button.
or
10. Enter **email address** if a new user.
11. Click the **Send Email** button.
12. Click the **Back to Submittal Management** button.

Note: The application cannot be completed until a routed submittal is returned to the Originator.

Submittal Management

What submittal activity would you like to perform (Select one at a time)?

Verify Data Submittal

Edit Submittal

Attach Documents

Route/Recall Submittal for Purpose

Return Submittal to Originator

Seal Registered Professional Documents

Print Submittal Form

Submit Application

Route:

Route Information			
User	Purpose	Description	
			<input type="button" value="Add Routing"/>

Routing:

* Please select type of the user

Existing User New User

Fields marked with an asterisk (*) are required.

Routing:

* Please select type of the user

Existing User New User

First Name: Last Name:

* Please select routed to user

* Purpose:

* Short Description:

Comments:

Fields marked with an asterisk (*) are required.

Routing:

* Please select type of the user

Existing User New User

* Email Id:

Fields marked with an asterisk (*) are required.



Submitting an ERP Application - Submittal Management (Route Submittal to Originator)

1. Click the link in the **Routing Notification** email.
2. Click in the circle next to **Do you want to process a routed submittal**.
3. Click in the circle next to **Edit Submittal** or **Seal Engineering Documents**.
4. Click on the applicable **submittal number** link.
5. Click in the circle next to **Edit Submittal**.
6. Click the **Continue** button.
7. Edit the submittal if necessary.
8. Click the **Last Page** button or link.
9. Click the **OK** button.
or
10. Click in the circle next to **Seal Engineering Documents**.
11. Click the **Continue** button.
12. Complete seal process (refer to *Seal Engineering Documents* process for detailed instructions).
13. Click in the circle next to **Return Submittal to Originator**.
14. Click the **Back to Submittal** button.
15. Click in the circle next to **Return Submittal to Originator**.
16. Click the **Continue** button.
17. Select the **Purpose to be routed back** using the drop down menu.
18. Click the **Continue** button.
19. Select the **Status** using the drop down menu.
20. Click the **Return Back to Originator** button.

Cathy has routed you a South Florida Water Management District electronic permit application submittal for the purpose of Edit Submittal. Please login into <http://my.sfwmd.gov/ePermitting> to access application submittal 67987. If you have questions about the application submittal, please contact Cathy at cwidness@sfwmd.gov.

Applicant's routing comments:
NONE

If you need assistance with the ePermitting system, please contact the District epermits@sfwmd.gov.

Thank You,
South Florida Water Management District - ePermitting

Do you want to process a routed submittal?

Please use the provided application navigation.
Use of the browser's navigation buttons will result in corrupted data.

Do you want to create new submittal?

Do you want to update/delete your pending submittal?

Do you want to process a routed submittal?

Purpose: Edit Submittal

Purpose: Payment

Purpose: Seal

Pending Water Use Permit Submittal						
Submittal No	Project Name	Last Saved Date	Expiration Date	Assigned From	Short Desc	Print Draft
65919	faewwsgvrewa wr4ea5rta3			mclement	sign application	Print
67981	Blueberry Fields			cawidness	Please review	Print
67987	Smith Farms Test			cawidness	Please review	Print

Pending Environmental Resource Permit Submittal						
Submittal No	Project Name	Last Saved Date	Expiration Date	Assigned From	Short Desc	Print Draft
65919	faewwsgvrewa wr4ea5rta3			mclement	sign application	Print
67981	Blueberry Fields			cawidness	Please review	Print
67987	Smith Farms Test			cawidness	Please review	Print

Pending Pollutant Source Control Permit Submittal						
Submittal No	Project Name	Last Saved Date	Expiration Date	Assigned From	Short Desc	Print Draft
65919	faewwsgvrewa wr4ea5rta3			mclement	sign application	Print
67981	Blueberry Fields			cawidness	Please review	Print
67987	Smith Farms Test			cawidness	Please review	Print

What submittal activity would you like to perform? (Select one)

Edit Submittal

Attach Documents

Seal Engineering Documents

Route/Recall Submittal for Purpose

Return Submittal to Originator

Print Submittal Form

Verify Data Submittal

Pay and Submit

* Please select purpose to be routed back: **Engineering Seal** ?

Fields marked with an asterisk (*) are required.

* Select status: **Completed** ?

* Return comments:
Application looks good, please submit. Thanks.

Fields marked with an asterisk (*) are required.



Submitting an ERP Application - Submittal Management (Seal Registered Professional Documents)

1. Click in the circle next to **Seal Registered Professional Documents**.
2. Click the **Continue** button.
3. Enter the **name** of the **Registered Professional** that is signing the document.
4. Enter the **license number** of the **Registered Professional** that is signing the document.
5. Enter the **Registered Professional Company's** name.
6. Click the **box** next to the applicable file(s).
7. Click the **Authenticate & Produce Signature Document** button.
8. Click the **Print Signature Document** tab.
9. Click the circle next to applicable file.
10. Click the **Print Signature Document** button.
11. **Print, sign, seal, scan and attach signature document** as part of the submittal. This form no longer needs to be mailed in.
12. Repeat process for each document requiring seal verification.
12. Click the **Back to Submittal** button.

Submittal Management

What submittal activity would you like to perform (Select one at a time)?

Verify Data Submittal
 Edit Submittal
 Attach Documents
 Route/Recall Submittal for Purpose

Return Submittal to Originator
 Seal Registered Professional Documents
 Print Submittal Form
 Submit Application

Electronic Seal Verification | **Print Signature Document**

*Registered Professional:

*License Number:

*Registered Professional Company:

Filename	Authentication Code	Date	Registered Professional
<input checked="" type="checkbox"/> exhibit2.pdf Description: test	18AA212A0FA1DE275478E8C73A65497AD4158F5A	10/16/2012 01:43:28 PM	john

Electronic Seal Verification | **Print Signature Document**

Selection	Signature Document	Authentication Date	PE
<input checked="" type="radio"/>	SignatureFile_201110203143610.html	02/03/2011 02:36:10 PM	John Smith

Note: If multiple registered professionals are signing and sealing one file, the file must be signed and sealed electronically. Then each registered professional must identify on the form which sheets they are signing/sealing.

Example:

Name, P.E., is signing and sealing sheets 10-20 of the above-referenced file. Include their name, license number, company name, seal and signature.

SFWM Submittal No: 910401-10
 Applicant/Owner Name: OWEN, CAROLYN
 Project Name: OWEN BEAUTY SHOP
 Permit Type:
 County:

Signature Document Created: Wed Oct 20 08:35:29 EDT 2010

The following files are attached and sealed:

File Name	Authentication Code (SHA-1)	Authentication Date
01118-d_application_010578_414861.pdf	743C7BB09714873FF4E52775C192C7ACBA15B65	10/20/2010 08:35:29 AM

The seal appearing on this document is authorized by:





Submitting an ERP Application - Submittal Management (Print Submittal Form)

1. Click in the circle next to **Print Submittal Form**.
2. Click the **Continue** button.
3. Print application if a paper copy is needed.
4. Click the **Back to Submittal Management** button.

Note: If the person filling out and signing the submittal is not the owner or lessee, an authorization form must be completed and signed by the owner. Use the attached files option to upload a pdf file of the authorization.

Submittal Management

What submittal activity would you like to perform (Select one at a time)?

<input type="radio"/> Verify Data Submittal	<input type="radio"/> Return Submittal to Originator
<input type="radio"/> Edit Submittal	<input type="radio"/> Seal Registered Professional Documents
<input type="radio"/> Attach Documents	<input checked="" type="radio"/> Print Submittal Form
<input type="radio"/> Route/Recall Submittal for Purpose	<input type="radio"/> Submit Application

ENVIRONMENTAL RESOURCE PERMIT SUBMITTAL REPORT

Application #	Submittal # 8990	Submittal Date 05/30/2007
----------------------	----------------------------	-------------------------------------

FOR AGENCY USE ONLY

ACOE Application # _____	DEP/WMD Application # _____
Date Application Received _____	Date Application Received _____
Proposed Project Lat. _____	Fee Received _____
Proposed Project Long. _____	\$ _____
	# _____
	Fee Receipt _____

SECTION A

Are any of the activities described in this application proposed to occur in, on, or over wetlands or other surface waters?
 Yes No

Is this application being filed by or on behalf of a government entity or drainage district?
 Yes No

A. Type of Environmental Resource Permit Requested (Select One)

Noticed General - include information requested in Section B.

Standard General (all other projects) - include information requested in Sections C and E.

Standard General (Single Family Dwelling) - include information requested in Sections C and D.

Individual (Single Family Dwelling) - include information requested in Sections C and D.

Submitting an ERP Application - Submittal Management (Submit Application)

1. Click the circle next to **Submit Application**.
2. Click the **Continue** button.
3. Click the circle next to the **selected payment option**.
4. Click in the box next to **I agree to the above**.
5. Click the **Pay** button.
6. Select the party making the payment for the application. If someone other than the relevant parties is making the payment, choose the **ERP Relevant Parties Page** link and add a new relevant party (payer). You will then need to go to the last page and re-submit the application.
7. Click the **Pay Now** button.
8. Click the circle next to the applicable **payment method**.
9. Click the **Pay Now** button.

Note: If payment is being made at another time choose the Yes, Pay Later option, and click the **Continue** button to complete the submittal.

Submittal Management

What submittal activity would you like to perform (Select one at a time)?

Verify Data Submittal Return Submittal to Originator
 Edit Submittal Seal Registered Professional Documents
 Attach Documents Print Submittal Form
 Route/Recall Submittal for Purpose **Submit Application**

Return to Pending Submittals Continue >>

Are you requesting special electronic payment provisions for the submittal?

No
 Yes, FDOT project
 Yes, Reduced fee for environmental restoration or enhancement activities
 Yes, Waiver for Certain Local Governments, Rule 40E-1.607(6)
 Yes, Pay Later

Statement of Agreement

I hereby agree to electronically submit this application in accordance with the **Electronic Transaction Agreement**. I further understand that by electing to submit a permit application electronically, I agree to receive all application and permit-related correspondence electronically via Internet e-mail and that I am responsible for promptly notifying the District of any change to my e-mail address.

I agree to the above

Back To Submittal Management Route **Pay**

Make Payment

Available Relevant Parties

Relevant Party Type	Company and/or Full Name
<input type="radio"/> OWNER/APPLICANT	Disney - Mickey Mouse
<input checked="" type="radio"/> PAYER	Disney - Donald Duck

Select Party making payment from above or go to the Relevant Parties page using the link below to add another Party.

ERP Relevant Parties Page

You have elected to make your application fee payment online.

Based on the information you supplied during the submittal process, the fee for this application is \$ 5284.00. The fee charged is subject to change if it is determined that a different application type is required, and the application will not be deemed complete until all permit application fees are paid in full.

If you have any questions, please do not hesitate to contact us at epermits@sfwmd.gov.

Thank you,
SFWMD ePermitting Online Services

Back To Submittal Management Pay Now

Relevant Party Dashboard

Cancel Save

Type: PAYER 'Other' Type:

First Name: Donald Last Name: Duck

Company: Disney Salutation:

Address 1: 1 Happy Lane Address 2:

State: FL City: Orlando

Zip: 44444

Primary: - - Secondary: - -

Email: donald@happy.com

Select Payment Method

Please choose the method of payment.

Pay by Credit or Debit Card
 Pay by Personal Check
 Pay by Corporate Check

Pay Now Cancel

Available Relevant Parties

Relevant Party Type	Company and/or Full Name
<input type="radio"/> OWNER/APPLICANT	Disney - Mickey Mouse
<input checked="" type="radio"/> PAYER	Disney - Donald Duck

Party Type: PAYER Last Name: Duck

First Name: Donald Company: Disney

Address 1: 1 Happy Lane Address 2:

City: Orlando State: FL Zip: 44444

Email: donald@happy.com Phone:

(A payment receipt will be sent to the above email.)

The above information will be used for the bank payment. If any information is incorrect, go to the Relevant Parties page using the link below to make edits or to add the party who will be paying.

ERP Relevant Parties Page

You have elected to make your application fee payment online.

Based on the information you supplied during the submittal process, the fee for this application is \$ 5284.00. The fee charged is subject to change if it is determined that a different application type is required, and the application will not be deemed complete until all permit application fees are paid in full.

If you have any questions, please do not hesitate to contact us at epermits@sfwmd.gov.

Thank you,
SFWMD ePermitting Online Services

Back To Submittal Management **Pay Now**



Submitting an ERP Application - Submittal Management (Submit Application)

Payment by credit or debit card

1. Enter payment information (fields denoted with an * asterisk are required).
2. Click the **Continue** button.
3. Click the **Confirm Payment** button once credit/debit card information is verified.
4. Click the **Return to Pending Submittals** button or the **Logout** link once confirmation is received.

ePermit Payments

Required fields are highlighted with an asterisk.

Payment information:

Amount:* \$350.00
Submittal Number: 70577

Please enter the following information about your payment method:

Cardholder's Name:* Cathy Widness
Cards Accepted: MasterCard VISA
Card Number:* 4111111111111111
Signature Panel Code:* 123
Expiration Date:* MM YYYY

Billing information:

Address:* 3301 Gun Club Road
City: West Palm Beach
State: Florida
Zip:* 33406

Billing information:

Address: 3301 Gun Club Road
City: West Palm Beach
State: FL
Zip: 33406

Is this information correct?

ePermit Payments

If your browser fails to reload shortly, [click here](#).

Please wait while your payment is being processed.
DO NOT PRESS THE BACK BUTTON ON YOUR BROWSER.

*****Please print the receipt for your records*****

Remittance ID:TueJan18113757EST2011
 Payment Method:Credit Card
 Submittal Number:98496
 Amount:250.00
 Received:Tue Jan 18 11:41:27 EST 2011
 Card Type:Visa
 Partial Card number:41*****1111
 Payment processed by:Cathy Widness

Submit Confirmation

Your payment was successful.
Your Application has been Submitted.

Your Submittal was saved to be processed. You will receive a confirmation email for this submittal.
Your Submittal number is 72156
 A formal application number will be assigned.

If you have any questions about our Internet ePermitting services or your submission, you can email us at apermits@sfwmd.gov.

At SFWMD, we've made a commitment to service. If we're not living up to your expectations, we hope you'll let us know.

Sincerely,
SFWMD ePermitting Online Services



Submitting an ERP Application - Submittal Management (Submit Application)

Payment by personal or business check

1. Enter payment information (fields denoted with an * asterisk are required).
2. Click in the box next the **Authorization to Debit Bank Account** statement.
3. Click the **Continue** button.
4. Click the **Confirm Payment** button once personal/business check information is verified.
5. Click the **Back to Pending Submittals** button or the **Logout** link once confirmation is received.

Note: Third party checks are not acceptable.

ePermit Payments



Required fields are highlighted with an asterisk.

Please enter the following information about your Bank account:

First Name on Check: * Cathy

Last Name on Check: * Widness

Routing Transit Number: * 123456789

Account Number: * 123456789

Confirm Account Number: * 123456789

Type of Account: * Checking Savings

Address: * 3301 Gun Club Road

City: * West Palm Beach

State: * Florida

Zip: * 33406



By clicking on the provided checkbox, I authorize South Florida Water Management District to initiate an electronic debit to my bank account in the amount displayed above. This authorization is to remain in full force and effect unless I provide written notification to South Florida Water Management District within an appropriate time frame to allow South Florida Water Management District to act on it.

[Continue](#)

[Change Payment Method](#)

Billing information:

Address: 3301 Gun Club Road
City: West Palm Beach
State: FL
Zip: 33406

Is this information correct?

[Confirm Payment](#)

[Modify Payment](#)

[Change Payment Method](#)

ePermit Payments

If your browser fails to reload shortly, [click here](#)

Please wait while your payment is being processed.
 DO NOT PRESS THE BACK BUTTON ON YOUR BROWSER.



Submit Confirmation

Your payment was successful.

Your Application has been Submitted.

Your Submittal was saved to be processed. You will receive a confirmation email for this submittal.

Your Submittal number is 72156

A formal application number will be assigned.

If you have any questions about our Internet ePermitting services or your submission, you can email us at epermits@sfwmd.gov.

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Sincerely,
 SFWMD ePermitting Online Services

[Back to Pending Submittals](#)