

sfwmd.gov/ePermitting

Electronic Noticing

Electronic Noticing allows registered users to receive electronic notifications related to **specific permit, application or cost code number(s)**. Information available includes notifications such as Receipt of Application, Staff Reports, Notice of Intended/Proposed/Agency Action, and/or List of Applications Complete/Issued.

To begin the subscription process, type www.sfwmd.gov/ePermitting in the address bar, which will bring you directly to the **ePermitting Home** page.

If you do not have an ePermitting account, you must first register as a user. In order to establish a new user account, click on the **Create Account** icon (refer to *Getting Started with ePermitting* for detailed instructions). Registered users can simply click on the **Login** icon.

Subscribing

1. Click on the **Subscribe** function located under **Electronic Noticing** listed in the menu on the left-hand side of the ePermitting Home page.

Note: Your address information will fill in automatically based on your initial registration. It is important to verify that all information is current, especially your email address as this will be used for your subscription.

2. Select the type(s) of noticing that you would like to receive.
3. Click the applicable link next to the noticing type for more specific options (permit/application/cost code number(s), county and permit type).

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I want to subscribe to the following electronic noticing:

☐	Information Updates to a Specific Application	Select Application Number(s)
☐	Information Updates to a Specific Permit	Select Permit Number(s)
☐	Information Updates to a Specific Cost Code	Select Cost Code Number(s)
☐	Application Notification	Select County/Permit Type
☐	Environmental Resource Compliance Notices	Select County/Permit Type
☐	Individual Permits Issued Previous Month	
☐	Intended / Proposed / Agency Action	Select County/Permit Type
☐	List of Ind Applications Complete	
☐	List of Ind Applications Processed	
☐	Notices of Unpermitted Water Use	
☐	Pulled Items List	
☐	Receipt of Application	Select County/Permit Type
☐	Regulatory Agenda Change Sheet	
☐	Regulatory Consent Agenda	
☐	Regulatory Consent Agenda Fax List	
☐	Regulatory Consent Agreements	Select County/Permit Type
☐	Regulatory Public Meeting Agenda	
☐	Rule Making Changes	
☐	Tribal Work Plans	
☐	ePermitting News Briefs	



Subscribing (continued)

4. Add **application/permit** number(s) if applicable to subscription request.
5. Click the **Add** button.
6. Click the box next to **I agree to the above**.
7. Click the **Submit** button.

Notes:

- Notification emails are only generated once per day. Therefore, subscribers will begin to receive notification emails within 24 hours of their request, when a new notice is posted.
- Modifications can be made to your subscription at any time by following the *Subscribe* process.

I want to subscribe to the following electronic noticing:

☐ Information Updates to a Specific Application [Select Application Number\(s\)](#)

To Add

Enter an application number in the textbox below and then press the "Add" button.

[Search](#)

Application #:

Add

Current List

To Delete

Select one or more entries from the "Current List" and then press the "Delete" button.

Delete

Statement of Agreement ?

I agree to receive notices of permit applications and Staff Reports of Intended/Proposed Agency Action electronically via Internet e-mail. I understand that by agreeing to receive notices of applications electronically, I will not receive such notices by U.S. mail. I understand that I retain the right to resume receiving notices of application by U.S. mail, provided that I send the District a written request to receive U.S. mail. I understand that I am responsible for promptly notifying the District of any changes to my e-mail address, and that I can ask my old Internet provider to forward e-mails to my new Internet e-mail address in the interim.

☐ I agree to the above ?

Submit

Reset

Unsubscribing

1. Click on the **Unsubscribe** function located under Electronic Noticing listed in the menu on the left-hand side of the ePermitting Home page.
2. Click the **Yes** button.

Note: To re-subscribe to Electronic Noticing at a later date, follow the *Subscribe* process.

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Subscription Delete Confirmation

I will remove all your current subscription(s). If you want to subscribe to just one or two notices, use the Subscribe option.

Are you sure you want to delete your subscription?

Yes

No

Message Page

You successfully unsubscribed.
Thank you.



Subscription Report

- 1. Click on the **Subscription Report** function located under **eNotice** listed in the menu on the left-hand side of the ePermitting Home page.
- 2. Select **desired criteria** (dates and notice types).
- 3. Enter **User ID** (name).
- 4. Click the **Run Report** button.
- 5. View subscription history as requested.

Permitting Home

Records Search

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↳ Enforcement

↳ Noticing

Electronic Noticing

↳ Subscribe

↳ Unsubscribe

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Subscription Report

From: 27 JUL 2010 (DD-MON-YYYY) ?

To: 27 JAN 2011 (DD-MON-YYYY) ?

Notice Type: ALL v ?

User Id: kmadison ?

Run Report

Clear Form

Subscription Report

New Search			
Subscribed By ?	Notice Type ?	Subscription Date ?	Expiration Date ?
Kellie Madison (krmadison)	Environmental Resource Compliance Notices COLLIER	03-Feb-2012	01-Jan-2111
Cathy Widness (cawidness)	Information Updates to a Specific Application 061030-11	31-Jan-2012	01-Jan-2111