

RegPermitting

Compliance Reporting- Environmental Resource Submitting ERP Compliance Documents

1. Click **Submit Compliance Information**.
2. Enter **Permit No.** and/or **Project Name**.

ERP / WU / WC Submittal

- To submit compliance data, reports and/or documents for ERP, WU, or WC permits, enter any portion (minimum of 3 characters) of the Permit number and/or Project name for a contained search. Click the "Search" button.
- Results can be sorted and/or filtered by any column.
- In the search results, click on the "Action" link on the far right to see the available actions on a permit number and to begin the submittal process.

NOTE: Submit ERP operation transfer requests using the "Modify Existing Permit" link.

Permit No. 50-470420-P Project Name

Action	Permit No	Project Name	Permit Family	Permit Type	County
Select	50-470420-P	Regression Testing WU Layer 4/25/24	ERP	Individual	Palm Beach

3. In Search Results box under Action use drop down menu and select **Submit Compliance Data**.

Action	Permit No	Project Name	Permit Family	Permit Type	County
Select	50-470420-P	Regression Testing WU Layer 4/25/24	ERP	Individual	Palm Beach

4. Within Draft Submittal under **PPC Actions** select one or more type of documents to be submitted.
5. Under Receiving Details, enter **Comments** or a description of what is being submitted.

Draft Submittal Attach Documents

PPC Actions (Select one or more)

Description	Type
Submit Annual AGI Certification Report	Above Ground Impoundment

Receiving Details

Comments

6. Click **Attach Documents**.

Draft Submittal Attach Documents

- Click "Add", then "File from device" to attach files to the application.
- Drag and drop files or choose "Select files". Select an appropriate category for each file.
- Click the "Attach" button.
- Note: Please limit the size of each file to 50MB or less.

Name	Category	Uploaded By	Uploaded On
30-101 160-P_ENG_Cert_20210611	ENG Air-Built Drawings	Test, Nadine	June 13, 2024

RegPermitting

Compliance Reporting- Environmental Resource Submitting ERP Compliance Documents

7. Click '**Add**', Find file from device, Drag/drop file, select Category from drop down menu, click '**Attach**'.

Attach file(s)

Drag and drop files here

or

Select file(s)

Name	File	Category
36-101160-P_ENG_Cert_20	36-101160-P_ENG_Cert_20210611.pdf	ENG As-Built Drawings

Cancel Attach

8. Click **Next**.

Note: To delete an attachment click on the trash can.

Attach Documents

- Click 'Add', then 'File from device' to attach files to the application.
- Drag and drop files or choose 'Select file(s)'. Select an appropriate category for each file.
- Click the 'Attach' button.

Note: Please limit the size of each file to 50MB or less.

Add

Name	Category	Uploaded By	Uploaded On
36-101160-P_ENG_Cert_20210611	ENG As-Built Drawings	Test, Nadine	June 13, 2024

Save Next >

RegPermitting

Signing and Sealing Electronically Transmitted Plans, Specifications, Reports or Other Documents

1. **Attach** files to be signed and sealed.
(Documents can be attached at any time by clicking on the 'Attached Documents' tab on each step.)
2. Click **Next** when all files have been attached.

Seal Documents **Attach Documents**

- Click 'Add', then 'File from device' to attach files to the application.
- Drag and drop files or choose 'Select file(s)'. Select an appropriate category for each file.
- Click the 'Attach' button. **Note:** Please limit the size of each file to 50MB or less.

Instruction on File Naming Convention

Add

Name	Category	Uploaded By	Uploaded On
No attachments			

Next >>

3. Click on Seal Documents
4. Enter the **name** of the **Professional Engineer** that is signing the document.
5. Enter the **license number** of the **Professional Engineer** that is signing the document.
6. Enter the **Registered Professional Company Name**.
7. Click **Refresh** to display the document that needs to be signed and sealed.

Seal Documents **Attach Documents**

Registered Professional Name: John Smith

Registered Professional License #: 123456

Registered Professional Company Name: Superior Engineering

List of Documents to Seal

Refresh

8. Click on the **box** next to the applicable file
9. Click **Seal Registered Professional Documents** to produce the Authentication Code.
10. Click on the **box** next to the applicable file
11. Click on **Print Signature Document**.
Print, sign, seal and scan the Registered Professional Signature Document.
12. Click **Submit**.

List of Documents to Seal

Refresh

Document name	Authorization Code	Authorization Date
☒ Test Plans.pdf		07/15/2024

Seal Registered Professional Documents Print Signature Document

Next >>

RegPermitting

Signing and Sealing Electronically Transmitted Plans, Specifications, Reports or Other Documents (continued)

13. **Attach** the Sign and Seal the Registered Professional Signature Document.



South Florida Water Management District Registered Professional Signature Document

This document is signed and sealed to secure the data in the permit application and any attached files that were submitted electronically as described in the Florida Administration Code (Procedures for Signing and Sealing Electronically Transmitted Plans, Specifications, Reports or Other Documents) for the applicable registered professional regulatory board.

SFWMD Submittal No: 240610-1172586
Applicant/Owner Name: RS Wilder PE
Project Name: Monday Madness
Permit Family: ERP
County: Palm Beach

Signature Document Created: Monday, June 10, 2024 11:13:04 AM EDT

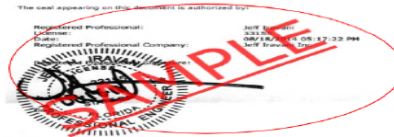
The following files are attached and Sealed

File Name	Authentication Code (SHA1)	Authentication Date
Lancaster Park East Phase 2 Plat.pdf	11ed5e80ad6e4ae09ce2fba211666339	6/10/24 10:21 AM

The Seal appearing on this document is authorized by:

Registered Professional: John Smith
License: 123456
Date: June 10, 2024 11:13:04 AM EDT
Registered Professional Company: Superior Engineering

Registered Professional Signature:



14. Click **Next**.

Note:

If multiple registered professionals are signing and sealing one file, the file must be signed and sealed electronically. Then each registered professional must identify on the form which sheets they are signing/sealing.

Example:

Name, P.E., is signing and sealing sheets 10-20 of the above-referenced file. Include their name, license number, company name, seal and signature.

Seal Documents
Attach Documents

Registered Professional Name
Mr. Engineer

Registered Professional License #
123456

Registered Professional Company Name
Engineer LLC

List of Documents to Seal

Refresh

Document name	Authorization Code	Authorization Date
☐ TESTSignatureDocumentSigned.pdf		07/15/2024
☐ Test Plans.pdf	3e90a4b640414764a0047fa72e2fb76c	07/15/2024

Seal Registered Professional Documents
Print Signature Document

Next >>