Permitting Portal

Everglades Web Data Submittal System (EWOD)

RegPermitting/Creating an Account

1. Log into the Regpermitting Portal. (need link).

2. Click on the Create an Account.

3. Enter the required fields to the self registration (those marked with a red (*) asterisk.

4. Enter the Captcha code and click Submit.

5. Click OK when you see the message.

RegPermitting

- Home
- Create an Account
- Search Records
- Contact Us
- Login

Welcome to RegPermitting

RegPermitting has replaced the Regulation Division's ePermitting website as the District's online platform for submittal of permit applications and compliance

ANNOUNCEMENTS

This text will change as needed.

Users may search records without creating an account or logging into RegPermitting.

A new user account must be created to electronically submit applications, documentation and make payments using RegPermitting. Click on the 'Create Accou

The following actions can now be taken in RegPermitting for **Environmental Resource (ERP), Water Use (WU), and Well Construction (WC)** permits:

- Apply for a New Permit
- Modify an Existing Permit
- Submit Additional Information
- Submit Compliance Information
- Make a Payment
- To update existing contact information, notify regpermits@sfwmd.gov by clicking the email link.

The following action can currently be taken in RegPermitting for **Works of the District (WOD)** permits:

- Submit Water Quality Data (formerly submitted via the EWOD) program

For assistance, please contact us at?regpermits@sfwmd.gov?**or?**(561) 682-2281.

Additional Help Documents are available by clicking on the 'Help' link at the top of this page.

Please be advised that by doing business through RegPermitting, you agree to receive documents and correspondence electronically in accordance with the EI

While the District supports that it is commonplace and convenient to collaborate via email during the pre-application/application process, Permit Applications submittal (Chapter 62-330.061(1), Florida Statutes and Sections 40E-1.021(2) and 40E-2.101, Florida Administrative Code). For timely and efficient processing of

Helpful Information

- To enhance the accuracy of our data, the SFWMD is upgrading the reference system used to measure water elevations in our monitoring network. The S (NGVD 29) to the North American Vertical Datum of 1988 (NAVD 88). This includes data within the SFWMDs environmental database for hydrologic, mete more accurate information about levels for waterbodies in our region. When NAVD 88 is fully implemented in 2024, water measurements will be publish
- To apply for a Special Use License for certain recreational activities on SFWMD public lands, please go to?www.sfwmd.gov/sul.
- Visit the "electronic self-certification" portal at?www.fldepportal.com/go for ERP General Permit for Small Projects effective July 1, 2012.
- Visit ePermitting [alias for link to https://my.sfwmd.gov/ePermitting/MainPage.do] for the following:
- Subscribe to receive Electronic Notifications such a Receipt of Application, a Staff Report, and/or a Notice of Intended/Proposed Agency Action. Requests
- Perform an Advanced Records Search.
- Access files related to Enforcement.

sfwmd.gov

Self Registration

Name

First Name:*		Last Name:*	
	First Name		Last Name

Account details

Email:*	
Phone Number:*	123-123-1234
Organization:	
Address 1:	
Address 2:	
City:	
State:	
Postal Code:	

Enter code

z m D 5 d 2

Click on the captcha image to refresh it.

Submit   Return to Login

Your request has been submitted. Please check your email to activate your account.

OK

Everglades Web Data Submittal System (EWOD)

RegPermitting/Creating an Account

You will be directed to a page confirming your "Registration has been Submitted".

5. Check your email account of the email you used to register with.

6. Click the link in the email to set up your password.

7. Enter your login (email).

8. Enter your password.

9. Click Login.

10. After setting up your password, you'll be directed to the page that says "Account Creation Complete".

11. Go back to the Regpermitting portal (need link).

5. Click on the Login link.

6. Once logged in, you'll see the Welcome Page with the full menu on the left side.

Note: Creating an account is only done once.

Registration Submitted

Your account has been submitted. You will receive an email with instructions for activation once your account has been approved.
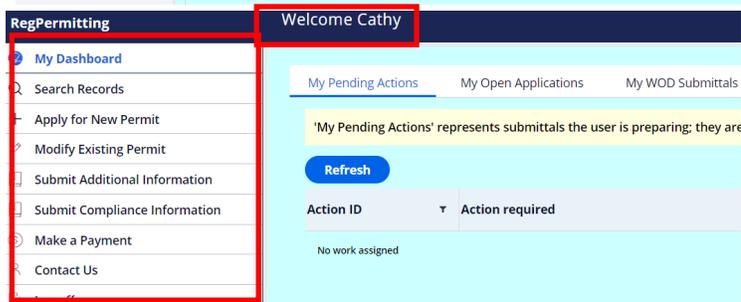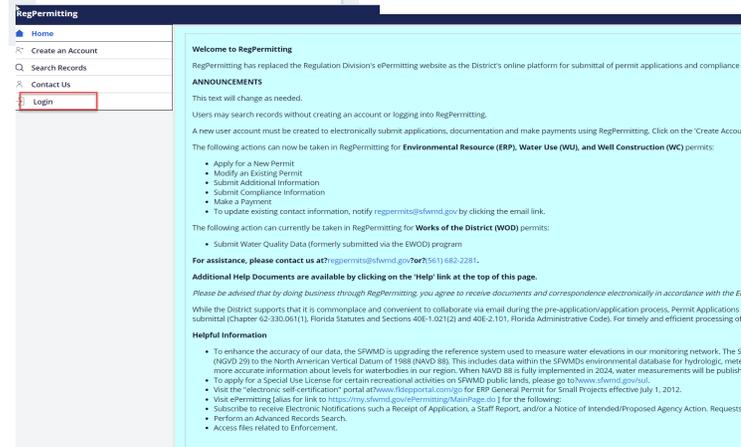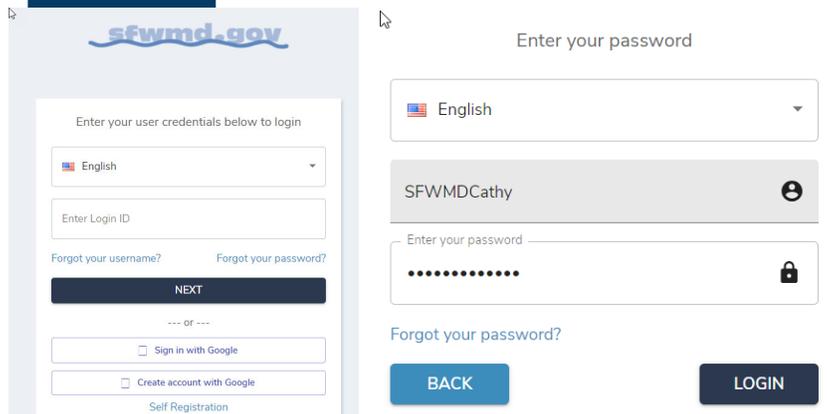
Everglades Web Data Submittal System (EWOD)

RegPermitting Home Page

After logging into the system, the external customer will click on their **My Dashboard.**

Those submittals that have not been transmitted through for processing will be located under **My Pending Actions.**

Those submittals that have been transmitted through for processing will be located under **My WOD Submittals.**

RegPermitting   Welcome Cathy

🧭 **My Dashboard**	
🔍 Search Records	
+ Apply for New Permit	
✏️ Modify Existing Permit	
📖 Submit Additional Information	
📖 Submit Compliance Information	

My Pending Actions | My Open Applications | My WOD Submittals

'My Pending Actions' represents submittals the user is preparing; they are not ye

Refresh

Action ID ▼	Action required	Permi

By clicking on the **Submittal ID No.,** user will be able to see what has been submitted and the status.

My Pending Actions | My Open Applications | My WOD Submittals

Full functionality of the WOD program in RegPermitting is currently under construction.

- 'My WOD Submittals' currently only represents a history of your WOD water quality data submitted through RegPermitting. This data was previously submitt
- The list can be sorted and/or filtered by any column.
- Click on the 'Submittal ID' to view the submittal details.

NOTE: To search and view all other WOD applications, permits and compliance documentation, click here : ePermitting

Refresh

Submittal ID ▼	Status ▼	Submission Date ▼
WODSUB-341	🚩 Pending-Review	03/29/2024 02:13 PM

Everglades Web Data Submittal System (EWOD)
RegPermitting Home Page

Once Submittal ID is opened, the user can view what was submitted.

WOD Submittal (WODSUB-341)

Created	Status
03/29/2024	🚩 Pending-Review
Created by	**Last update**
Cathy Widness	03/29/2024

Periods Information

Period ID	Permit Number	Structure ID	Period Status	Review Status	Start Date	Pickup Date	Analysis Date	Lab Certification Number ★	Lab Sample ID	Device Code	TP Sample Concentration
38875	50-00047-E	HC05.1TN02	Submitted		10/04/2018	10/04/2018	10/05/2018	E46077 - SFWMD Lab	P134942-8	TPTW	0.231
38976	50-00047-E	WP01.6TN	Re-Submitted		10/03/2018	10/09/2018	10/09/2018	E46077 - SFWMD Lab	P137715-12	TPTW	0

Note: Under the My WOD Submittals, users can sort or filter by any column.

My Pending Actions	My Open Applications	My WOD Submittals

Full functionality of the WOD program in RegPermitting is currently under construction.

- 'My WOD Submittals' currently only represents a history of your WOD water quality data submitted through RegPermitting. This data was previously submitted through the EWOD program.
- The list can be sorted and/or filtered by any column.
- Click on the 'Submittal ID' to view the submittal details.

NOTE: To search and view all other WOD applications, permits and compliance documentation, click here : ePermitting

Refresh

<< < Page 1 of 3 > >>

Submittal ID ▼	Status ▼	Submission Date ▼
WODSUB-341	🚩 Pending-Review	03/29/2024 02:13 PM
WODSUB-335	🏳 Resolved-Completed	03/28/2024 01:57 PM
WODSUB-334	🚩 Pending-Review	03/28/2024 01:45 PM
WODSUB-333	🚩 Pending-Review	03/28/2024 01:36 PM
WODSUB-332	Draft	03/22/2024 10:50 AM
WODSUB-331	🏳 Resolved-Cancelled	03/22/2024 10:31 AM
WODSUB-329	🚩 Pending-Review	03/21/2024 01:36 PM
WODSUB-328	🏳 Resolved-Completed	03/21/2024 01:19 PM

Clear Filter
- ☐ WODSUB-104
- ☐ WODSUB-105
- ☐ WODSUB-12
- ☐ WODSUB-13
- ☐ WODSUB-136
- ☐ WODSUB-196

Search Text

Apply **Cancel**

Everglades Web Data Submittal System (EWOD)

RegPermitting —Create WOD Compliance Submittal

To submit a WOD submittal:

1. Click on **Submit Compliance Information** under My Dashboard.
2. Choose **WOD Submittal tab**.
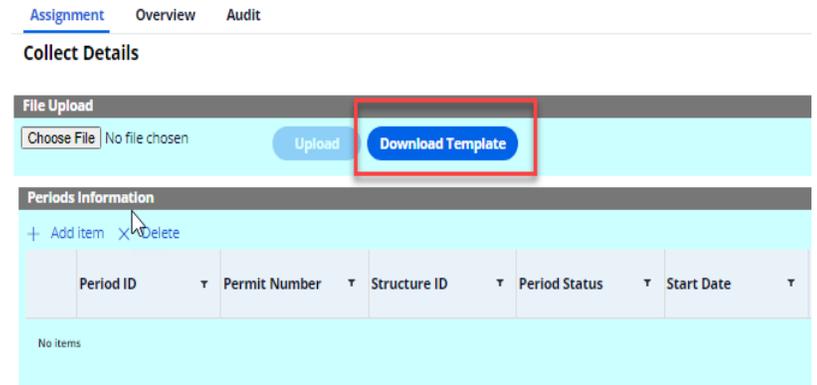3. Click **Create WOD Compliance Submittal**.

Permitting Portal

EVERGLADES WORKS OF THE DISTRICT (EWOD)
RegPermitting—Uploading a Sample File

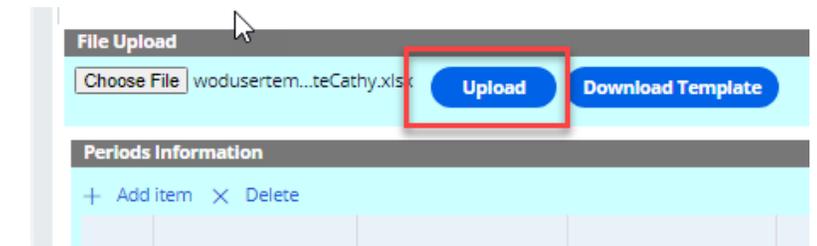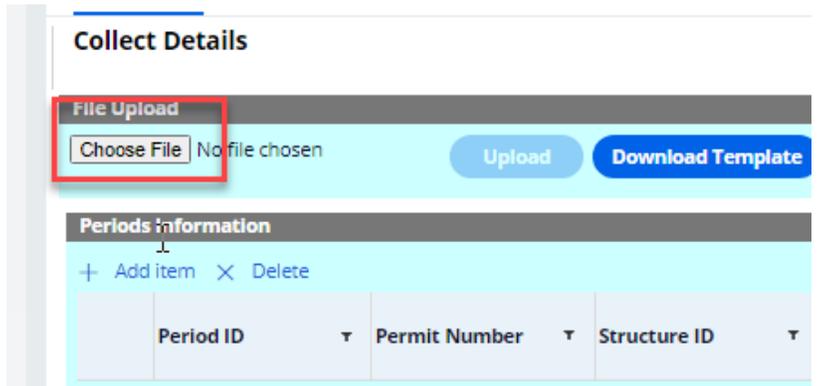To upload a sample period (Sample period is the entire range of dates that the samples are taken with the intention to be composited; from Start Date to Pickup Date must be between and including start and pickup date), the External User will need to download the template to use to submit the spreadsheet (Do not manipulate the template).

1. Click **Download Template**.

2. Enter the **Sample data** into the spreadsheet and save to your computer.

3. To attach the template into the Permitting Portal, Click **Choose File** and attach the spreadsheet.

4. Click **Upload** when file is attached. User will see the period information in RegPermitting.

EVERGLADES WORKS OF THE DISTRICT (EWOD)

Reg Permitting—Uploading a Sample File

5. Double-click each line item to review the data is correct before submitting.

6. Ensure that items marked with a red asterisk are entered (*).

7. Once reviewed that all data is correct, Click **Submit**

8. User can **Save** if not ready to Submit and will be under **My Pending Actions**

   or

9. **Submit to the next stage.** The submittal is now with the Reviewer. (Pending-Review Stage). At My Dashboard~My WOD Submittals, you can view your submittal and the status.

   Period Statuses:

- Draft (Collect Stage) My Pending Actions
- Submitted (Pending Review Stage)
- Re-Submitted (Pending Review Stage)
- Approved (Resolved-Completed)
- Rejected (Reviewer to send an email to user requesting to resubmit the sample period).
- Resolved-Cancelled

Note: If you get an error message when submitting, the system will identify what needs to be updated or completed.

Note: Do not click on the Generate Sample if the sample data was uploaded via the template. This will clear out the samples periods and will need to be re-entered.

Everglades Web Data Submittal System (EWOD)
RegPermitting—Manually Entering a New Sample Period

1. Click on **Submit Compliance Information** under My Dashboard.
2. Choose **WOD Submittal tab**.
3. Click **Create WOD Compliance Submittal**.

For manual entering a new sample period (Sample period is the entire range of dates that the samples are taken with the intention to be composited; from Start Date to Pickup Date must be between and including start and pickup date). All items marked with a red (*) asterisk are required fields.

1. Click **Add item** under the Collect Details page.
2. Choose **Permit Number** from the drop-down menu.
3. Choose the **Structure ID** from the drop-down menu.
4. Enter the **Start Date** (start of the sample period and should be less than or equal to the Pickup Date).
5. Enter the **Pickup Date** (greater than or equal to Start Date).

The Number of Days will automatically populate. That will be the number of samples needing to be entered.

6. Enter the **Analysis Date** (should be greater than or equal to the Pickup Date).

My Dashboard
Search Records
Apply for New Permit
Modify Existing Permit
Submit Additional Information
Submit Compliance Information

ERP / WU / WC Submittal   **WOD Submittal**

- To submit compliance data, reports and/or do
- Results can be sorted and/or filtered by any c
- In the search results, click on the "Action" link

NOTE: Submit ERP operation transfer requests usi

WOD Submittal _ (WODSUB-243)

✓ CREATE   COLL

Assignment   Overview   Audit
Collect Details

File Upload
Choose File No file chosen   Upload   **Download Template**

Periods Information
+ Add item × Delete

Period ID	▼	Permit Number	▼	Structure ID	▼	Period Status	▼	Star
No items								

Instructions to Reviewer / Additional Information

Edit Period   ×

Permit Number*	---- Select ---- ⌄	Structure ID*	---- Select ---- ⌄
Start Date*		Pickup Date*	
Number of Days*		Analysis Date*	
Device Code*	---- Select ---- ⌄	TP Sample Concentration	
Lab Sample ID		Lab Certification Number*	---- Select ----
Period Status	Draft		

Samples
+ Add item × Delete   Daily Flow / Rain fall cannot be blank when no comments entered   **Generate Samples**

Sample Date*	Daily Flow (MG)*	Daily Load (KG)	Daily Rain Fall (Inches)*	Sample Comments*
No items				

Cancel   Previous   Add   Submit

Everglades Web Data Submittal System (EWOD)

RegPermitting—Manually Entering a New Sample Period

7. Choose the **Device Code** from the drop-down menu. They are:

   - **ASSC** = Concentration Associated with Neighboring Structure
   - **BKGB** = Back Grab Sampling; Autosampler not operational
   - **DOWN** = Down
   - **FPFW** = Flow-Proportional/flow weighted Auto sampler
   - **GRAB** = Manual Grab Sample
   - **None** = No Sample Collected
   - **TPFW** = Time—Proportional/Flow Weighted Auto Sampler
   - **TPTW** = Time—Proportional/Time Weighted Auto Sampler

8. Enter the **TP Sample Concentration** (can enter 0 or 0.1 to 100).

   - 0 means no sample taken. If TP is 0 then flow should be 0)
   - If the TP Sample Concentration is left blank, must provide a reason why in the sample comment section.

9. Enter **Lab Sample ID**, if applicable (required if TP is greater than 0)

10. Choose the **Lab Certification Number** from the drop-down menu. The period status will update to "Draft"

11. Click the **Generate Samples** button to generate each sample date.

Everglades Web Data Submittal System (EWOD)
RegPermitting—Manually Entering a New Sample Period

12. Once the generated sample dates are loaded, Enter the **Daily Flow** (MG) 0.0 to 50 (0 means no sample taken due to no flow).

13. Enter the **Daily Rain Fall** (inches).

14. Enter **Sample Comments**, if applicable. If no TP sample concentration is entered, the system requires a comment.

Note: **Daily Load** (KG) is automatically calculated by the permitting portal.

Math - Load = TP x Flow x factor

Note: Samples should always be equal to the number of Days or the system will not let you submit (error message).

15. Once all samples have been entered, Click **Submit.**

16. If there are any instructions to the reviewer, you can enter the information into the instruction field.

17. If any edits need to be done, double click on the row and the system reopens the edit period for updates (you can also delete a row by clicking inside the row and clicking delete).

18. Click **Submit to the Next Stage** to submit the sample period information. User will receive a confirmation notification that the submittal has been transmitted to the District.

Permit Number*	50-00047-E	Structure ID*	HC18.5TN01	
Start Date*	2/1/2018	Pickup Date*	2/3/2018	
Number of Days	3	Analysis Date*	2/4/2018	
Device Code*	BKGB	TP Sample Concentration	0.250	
Lab Sample ID*	1234	Lab Certification Number*	E86546 - Jupiter Environmental Laboratories	
Period Status	Draft			

Samples

+ Add item × Delete   Daily Flow / Rain fall cannot be blank when no comments entered   **Generate Samples**

Sample Date*	Daily Flow (MG)*	Daily Load (KG)	Daily Rain Fall (Inches)*	Sample Comments*
2/1/2018	1.00	0.946	0.50	
2/2/2018	1.00	0.946	2.00	
2/3/2018	1.00	0.946	2.00	

Cancel   Previous   Add   **Submit**

Collect Details

File Upload

Choose File No file chosen   Upload

Periods Information

+ Add item × Delete

Period ID	Permit Number	Structure ID	Period Status	Start Date	Pickup Date	Analysis Date	Lab Certification Number	Lab Sample ID	Device Code	TP Sample Concentration
26-00002-E	MC10.7TW06	Draft	08/08/2023	08/10/2023	08/11/2023	U.S Sugar Corp. South Bay Lab	12345	GRAB	

Instructions to Reviewer / Additional Information

Save   **Submit to next stage**

Pulse

🌐 Post ▾

WOD Submittal _ (WODSUB-345)   ◯ Close

Thank you for using RegPermitting to submit your information. Please print this confirmation page for your records. To view the submitted documents, go to 'Search Records' in the main menu, and choose the 'Search by Application' or 'Search by Permit' tab, as appropriate. Click on the application or permit number link and open the 'All Attachments' section to view documents.

Permitting Portal

Everglades Web Data Submittal System (EWOD)
RegPermitting—Entering a Corrected Sample Period

The user may get an email that a sample period needs to be resubmitted with the Submittal ID No. (Template from Susan).

Please resubmit what was requested.