

RegPermitting

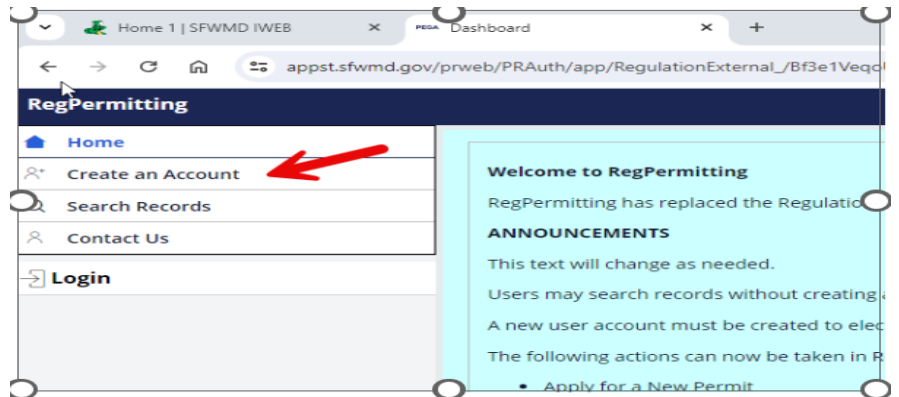
This guidance document includes:

Create Account, Login Process & Forgot Password Process

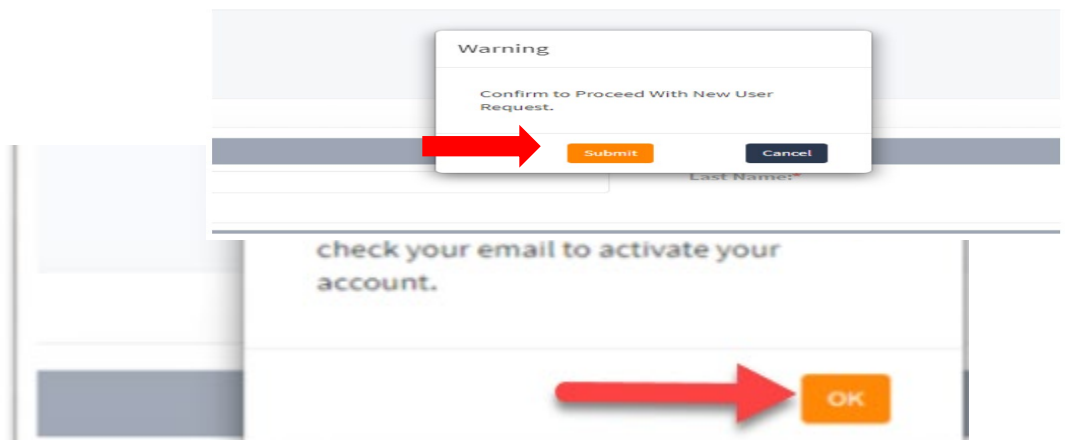
The same user account is used for both the Regulation (RegPermitting) and Right-of-Way (ROW E-Permitting) online permitting portals. It is not necessary to create a new account if a ROW E-Permitting account already exists for an email address. Simply log in to RegPermitting.

Create Account

1. Navigate to the RegPermitting Home Page:
www.sfwmd.gov/regpermitting
2. Click **Create an Account**
3. Fill out the form and Captcha and click **Submit**




4. Click **Submit**



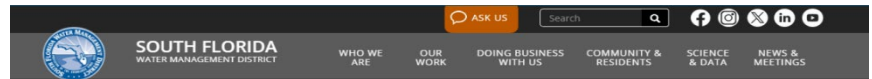
5. Click **OK**

SOUTH FLORIDA WATER MANAGEMENT DISTRICT

RegPermitting

Create Account (cont.)

You'll be directed to this page. Check your email for the activation email.



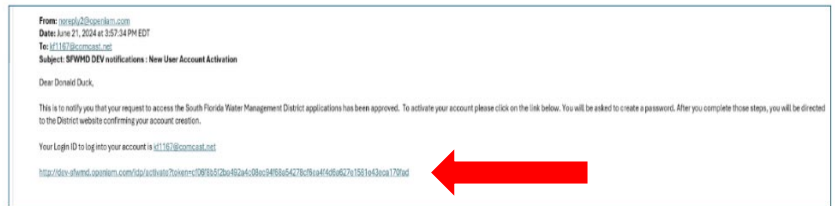
Home >> Doing Business With Us >> Registration Success

Permits	2
Procurement	
Real Estate	2
Grants/Funding Opportunities	
Nondiscrimination Statement	
Best Management Practices (BMPs)	
Water Resources for Florida Agriculture	

Registration Submitted

Your account has been submitted. You will receive an email with instructions for activation once your account has been approved.

1. Click the **Link**



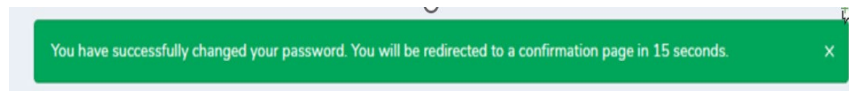
2. Enter the **password** to use for your account.
Enter **password** again to confirm.

Note: Password must meet the criteria on the right.

3. Click **Save**

The screenshot shows the "sfwmd.gov" website with a form titled "Enter new password to activate your account". It has two input fields: "Enter your New Password" and "Confirm New Password", both with masked characters and a lock icon. A red arrow points to the "SAVE" button. To the right of the form is a list of password requirements: "Password must be between 8 and 30 characters in length", "1 to 999 numeric characters are required", "Password must not contain '<>' ", and "Password and confirm password must match".

Note: A confirmation message will appear on the screen



Home >> Doing Business With Us >> Account Complete

Permits	2
Procurement	
Real Estate	2
Grants/Funding Opportunities	
Nondiscrimination Statement	
Best Management Practices (BMPs)	
Water Resources for Florida Agriculture	
Water Supply Facilities Work Plans	
For Sale	

Account Creation Complete

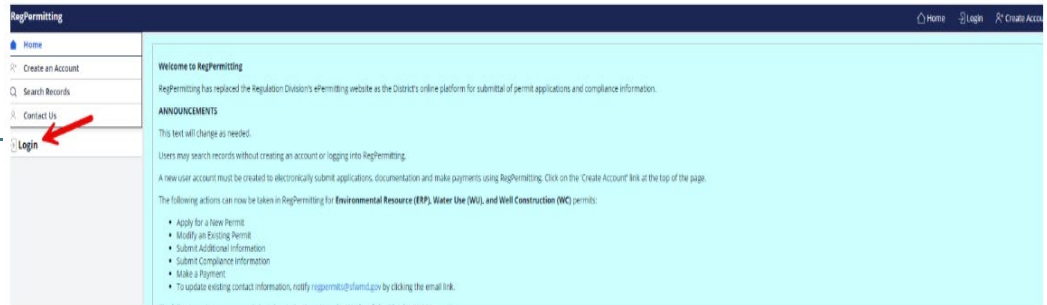
Thank you for registering. You may now return to the appropriate application to log in.

RegPermitting

Login Process

1. Navigate to the RegPermitting Home Page:
www.sfwmd.gov/regpermitting

2. Click **Login**



3. Enter the **email address** you used to create the account.
4. Click **Next**
5. Enter your **password**
6. Click **Login**

Note: You will be logged into your account. By default, you will come to your Dashboard.

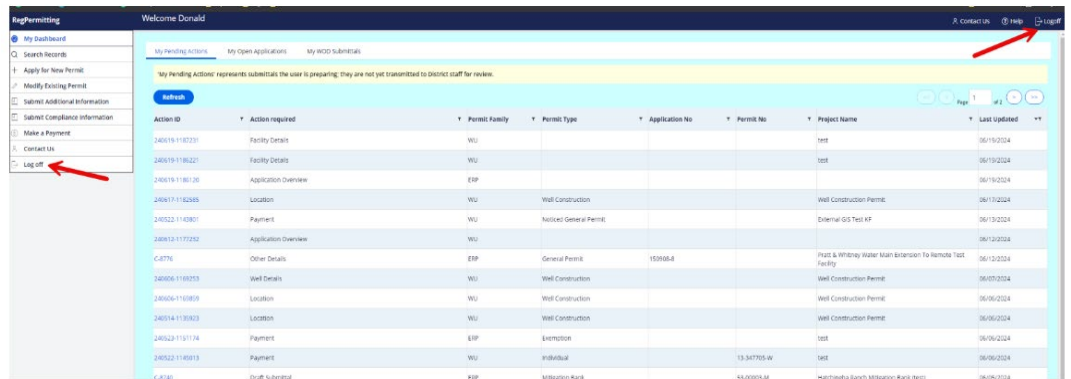
The screenshot shows the login page with the 'Enter your user credentials below to login' section. The 'Enter Login ID' field is highlighted with a red circle, and the 'NEXT' button is highlighted with a red arrow.

The screenshot shows the login page with the 'Enter your password' section. The password field is highlighted with a red circle, and the 'LOGIN' button is highlighted with a red arrow.

To Log out of RegPermitting:

1. Click **Log Off**

Note: Either in the left mail menu, or under the top blue bar.

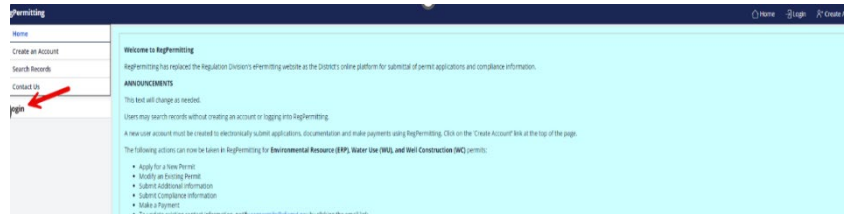


RegPermitting

Forgot Password Process

Forgot Password:

1. Click the **Login** on the left-side main menu



2. Click **Forgot your password**
3. Enter the **email address** you used to register for your account.
4. Click **Login**

Note: A green confirmation message will display.

You will be directed to a page called Password Reset Email. Check your email inbox for the password reset email and click the link in the email.

5. Click the **Proceed to password reset** link.

6. Create your new password, then click

Reset Password Button

Note: A green confirmation message will appear on the screen. You'll be directed to a page that states your Password Reset is Complete.

7. Proceed back to the Dashboard to **login** to your account with the new password.

