
Petition for a Formal Determination of the Landward Extent of Wetlands and Other Surface Waters

Instructions: This form constitutes a petition to the Agency for a formal determination of the extent of wetlands and other surface waters in accordance with Chapter 62-340, F.A.C. Submit this form with the requested copies of supporting information and the non-refundable fee (please contact the appropriate agency for current fee schedule). Refer to Section 62-330.201, F.A.C., for procedural information.

Part 1: Applicant and Associated Parties Information

A. Property Owner

Last Name: _____ First Name: _____ Middle: _____
Title: _____ Company: _____
Address: _____
City: _____ State: _____ Zip: _____
Home Telephone: _____ Work Telephone: _____
Cell Phone: _____ E-mail Address: _____
Will this individual be the representative to accompany staff during the site inspection? ☐ yes ☐ no

B. Petitioner/Entity to Receive Formal Determination

Company: _____ Title: _____
Last Name: _____ First Name: _____ Middle: _____
Address: _____
City: _____ State: _____ Zip: _____
Home Telephone: _____ Work Telephone: _____
Cell Phone: _____ E-mail Address: _____
Will this individual be the representative to accompany staff during the site inspection? ☐ yes ☐ no

C. Agent

Last Name: _____ First Name: _____ Middle: _____
Title: _____ Company: _____
Address: _____
City: _____ State: _____ Zip: _____
Home Telephone: _____ Work Telephone: _____
Cell Phone: _____ E-mail Address: _____
Will this individual be the representative to accompany staff during the site inspection? ☐ yes ☐ no



D. Individual Who Established the Boundary Line

Last Name: _____ First Name: _____ Middle: _____
Title: _____ Company: _____
Address: _____
City: _____ State: _____ Zip: _____
Home Telephone: _____ Work Telephone: _____
Cell Phone: _____ E-mail Address: _____
Will this individual be the representative to accompany staff during the site inspection? ☐ yes ☐ no

Part 2: Project Information

- A. Name of Property/Project: _____ Acreage: _____
Address: _____
City: _____ County: _____ Zip: _____
Tax Parcel ID No.: _____ Section/Township/Range: _____
- B. Amount of Fee Submitted: _____
- C. If the project includes any areas for which Agency permits, applications, declaratory statements, or Consent Orders have been received, list name, file numbers, type of activity, and provide a copy of all pertinent documents:
DEP: _____
WMD: _____
Corps: _____
- D. Have you had a pre-application conference with Agency Staff? ☐ yes ☐ no
If yes, with whom? _____ Date(s): _____
For What Purpose? _____
- E. Have any Agency Staff or USDA/NRCS soil science personnel previously visited the site? ☐ yes
☐ no ☐ I'm not sure
If yes, with whom? _____ Date(s): _____
For What Purpose? _____
- F. Briefly describe past and present land use activities within the boundaries of the property for which this determination is sought.
- G. Please provide an original USGS Topo Quad(s) with the property boundaries depicted. USGS Topo Quad Map(s) Name: _____

- H. Please submit three copies (no photocopies) of the most recent aerial photographs at a scale of 1 in. equals 200 ft. or more detailed which accurately reflect the current conditions on site. Clearly delineate on the photos the boundaries of the area to be inspected. Show on at least one aerial the direction of surface water flow throughout the property, all major roads, and the north bearing. The date and scale of the attached photo(s) is:
- I. Provide a copy of a USDA/NRCS(SCS) soil survey with the project boundaries delineated, if available for the county. The Sheet No.(s) of the soil survey is:
- J. Property boundaries must be clearly flagged or marked in the field prior to the site inspection. Indicate how the boundaries will be identified:
- K. Attach documentation showing petitioner's legal or equitable interest in the property, or if petitioner has the power of eminent domain, please indicate on an attached paper by what authority petitioner has such power.
- L. Attach a legal description of the property for which this determination is sought.
- M. Select the form (type) of verification requested for the formal determination (see section 7.2.2(e) of Applicant's Handbook Volume I):
☐ a certified survey, ☐ an approximate delineation, ☐ a combination (certified survey and approximate delineation)

If a combination is requested, please clearly identify the portions of the determination that will be processed by certified survey and the portions that will be processed by approximate delineation.

In order for your petition to be deemed complete, the Agency must receive the verified delineation as described in section 7.2.2(e) of Applicant's Handbook Volume I.

Part 3: Certification

- A. I certify that the petitioner has a legal or equitable interest in the property or that the petitioner is an entity which has the power of eminent domain.
- B. I understand I have to provide any additional information/data that may be necessary to complete this petition.
- C. I am familiar with the information contained in this petition, and to the best of my knowledge and belief, such information is true, complete, and accurate. I further certify that I possess the authority to petition for a formal determination in accordance with Section 373.421, F.S., or am acting as the duly authorized agent of person with such authority. I understand that knowingly making any false statement or representation in this petition is a violation of Chapter 373, F.S., and Chapter 837, F.S.

Typed/Printed Name of Petitioner or Agent

Signature of Petitioner or Agent

Corporate Title (if applicable)

Date

An agent may sign above if the petitioner completes the following:

I hereby designate and authorize the agent listed above to act on my behalf as my agent in the processing of this petition for a formal determination and to furnish, upon request, supplemental information in support of the petition. I am familiar with the information contained in this petition, and to the best of my knowledge and belief, such information is true, complete, and accurate. I further certify that I possess the authority to petition for a formal determination in accordance with section 373.421, F.S. I understand that knowingly making any false statement or representation in this petition is a violation of Chapter 373, F.S., and Chapter 837, F.S.

Typed/Printed Name of Petitioner

Signature of Petitioner

Corporate Title (if applicable)

Date

Person authorizing access to the property must complete the following:

I certify that I either own the property described in this petition or I have legal authority to allow access to the property, and that I consent to a formal determination being made on the property as described in Chapter 62-340, F.A.C. I authorize representatives or personnel from the Agency to enter the property as many times as may be necessary to make the formal determination, or to perform a post-site inspection for the purpose of quality control/quality analysis, up to 12 months from the date of final agency action, and I will provide access throughout the property sufficient to perform the determination or inspection. I agree to indemnify and defend the Agency for all liability it may incur from accessing the property including, but not limited to, actions for trespass. I will attach to this petition documentation demonstrating that I am the owner of the property or that I have legal authority to allow access to the property.

Typed/Printed Name of Petitioner

Signature

Corporate Title (if applicable)

Date