



SOUTH FLORIDA WATER MANAGEMENT DISTRICT

Vendor Name Abbreviation Standards

In order to maintain consistency within the vendor master database, the South Florida Water Management District (District) has implemented limited use of the U.S. Postal Service Standards (USPS) Business Word Abbreviations. All occurrences of words chosen for abbreviation have been revised within the vendor master database regardless of placement within the vendor's name or of the actual length of the vendor's name. This assists in ensuring that all searches will net the best possible result for the user on the first search attempt.

The following table contains a condensed version of the USPS Business Words Abbreviations currently in use.

To find the abbreviation for a particular word, locate the complete word in the column marked "Common Presentation." The accepted USPS abbreviation will be found to the right in the column marked "Postal Service Standard."

Note: This section may also include additional abbreviations approved by the District that are not sanctioned by the USPS.



SOUTH FLORIDA WATER MANAGEMENT DISTRICT

Vendor Name Abbreviation Standards

Common Presentation	Postal Service Standard
ACCOUNT/ACCOUNTS	ACCT / ACCTS
AGRICULTURE	AGRCLT
AMERICA / AMERICAS	AMER / AMERS
AMERICAN / AMERICANS	AMERCN / AMERCNS
AND	&
ASSOCIATE / ASSOCIATES	ASSOC / ASSOCS
ASSOCIATION / ASSOCIATIONS	ASSN / ASSNS
AT	@
ATTENTION	ATTN
ATTORNEY / ATTORNEYS	ATTY / ATTYS
COMMISSIONER / COMMISSIONERS	COMMR / COMMRS
COMMUNICATION / COMMUNICATIONS	COMMCTN / COMMCTNS
COMPANY	CO
CONSTRUCTION	CONSTRCTN
CONSUMER / CONSUMERS	CONSMR / CONSMRS
CORPORATION / CORPORATIONS	CORP / CORPS
COUNTY / COUNTIES	CNTY / CNTYS
DEPARTMENT / DEPARTMENTS	DEPT / DEPTS
DEVELOPMENT / DEVELOPMENTS	DEV / DEVS
DIVISION / DIVISIONS	DIV / DIVS
ENGINEERING	ENGRG
ENVIRONMENTAL	ENVIRON
EQUIPMENT	EQUIP

Common Presentation	Postal Service Standard
*ESQUIRE	ESQ
FOUNDATION / FOUNDATIONS	FNDTN / FNDTNS
GENERAL PARTNERSHIP	GP
GROUP / GROUPS	GRP / GRPS
INCORPORATED	INC
INTERNATIONAL	INTRNTL
JOINT VENTURE	JV
LEGAL PROFESSIONAL ASSOCIATION	LPA
LIMITED	LTD
LIMITED LIABILITY CO	LLC
LIMITED PARTNERSHIP	LP
MANAGEMENT	MGMT
MANAGER / MANAGERS	MGR / MGRS
MANUFACTURING	MFG
MARKETING	MKTG
PROFESSIONAL ASSOCIATION	PA
SERVICE / SERVICES	SVC / SVCS
SYSTEM / SYSTEMS	SYST / SYSTS
TECHNOLOGY / TECHNOLOGIES	TECHLGY / TECHLGYS
UNITED STATES	US
UNITED STATES OF AMERICA	USA
UNIVERSITY	UNIV

* Abbreviation should only be used as a title