

## **FREQUENTLY ASKED QUESTIONS REGARDING WATER SUPPLY FACILITIES WORK PLANS**

### **Why update the Water Supply Facilities Work Plan (Work Plan)?**

- Ensure adequate water supply for current and future residents
- Strengthen position to compete for funding assistance
- Plan for alternative sources that take time to develop and finance
- Ensure local needs are considered by regional water suppliers and the South Florida Water Management District (SFWMD)
- The applicable Regional Water Supply Plan (RWSP) has been updated
- Meet statutory requirements (Chapter 163, Florida Statutes)

### **How is the Work Plan updated?**

- As a Comprehensive Plan amendment, pursuant to Chapter 163, Florida Statutes, under the Expedited State Review Process or the State Coordinated Review Process, if necessary
  - Incorporated into the Comprehensive Plan in one of three ways:
  - Incorporated as a standalone document adopted by reference,
  - Incorporated as a separate element or sub-element, or
  - Incorporated into applicable elements.
- Combined and submitted with other Comprehensive Plan amendments

### **Who prepares the Work Plan update?**

- Each local government, including those that obtain their water from another local government or utility

### **When are adopted Comprehensive Plan amendments due?**

- Within 18 months after the applicable RWSP update is approved by the SFWMD
- If a local government is in one or more water management districts or water supply regions, the Work Plan update is due 18 months after the later RWSP is adopted

### **What is included in the Work Plan update?**

- Population estimates and projections
- Water demand estimates and projections
- Identification of viable water sources to meet demands
- Capital improvement needs to meet existing and future demands
- Conservation efforts
- Planning time frames
- Changes since the original Work Plan was adopted (e.g., water supplier, service area, planned facilities, water suppliers, water users, level of service standards)

## **Will assistance be provided to update the Work Plan?**

- The Water Supply Facilities Work Plan Updates Technical Assistance Guide is available on the SFWMD website at: <https://www.sfwmd.gov/our-work/water-supply/work-plans>
- Assistance can be provided through regional workshops, one-on-one meetings, and information on the SFWMD website
- SFWMD staff are available to conduct informal pre-submittal reviews

## **Is there a sample policy that incorporates a Work Plan into an adopted Comprehensive Plan?**

- Below is a sample policy to incorporate the Work Plan into the Comprehensive Plan:

*The [local government] hereby adopts by reference the Water Supply Facilities Work Plan (Work Plan) into the [local government's] Comprehensive Plan, dated xxxx, for a planning period of not less than 10 years. The Work Plan addresses issues that pertain to water supply facilities and requirements needed to serve current and future development within the [local government].*

## **How are Comprehensive Plan amendments submitted to the SFWMD for review?**

Local governments are encouraged to submit Comprehensive Plan amendments to the SFWMD on a CD/DVD or in an electronic format (e.g., a PDF via email, a link to an FTP site).

Submit amendments to:

Terry Manning, Policy and Planning Analyst  
Water Supply Implementation Unit  
South Florida Water Management District  
3301 Gun Club Road  
West Palm Beach, FL 33406  
[tmanning@sfwmd.gov](mailto:tmanning@sfwmd.gov)