

Charges for Inspection and Copying Public Records:

Standard single-sided letter/legal black and white copies	.15 cents per page
Standard double-sided letter/legal black and white copies	.20 cents per page
Certified Copies	\$1.00 per copy

All other copy fees are actual cost of duplication:

Pricing as of March 18, 2008
(note: subject to change)

11" X 17" one sided black and white copies	.15 cents per page
8 ½" X 11" color copies	.79 cents per page
Black and white oversized copies	.50 cents per sq. ft.
11" X 17" color copies	\$ 1.50 per page
Videotapes	\$12.00 per tape
Compact Disks (CDs)	\$10.00 per disk
3.5" Diskettes	\$ 3.00 per diskette
Digital Video Disks (DVDs)	\$25.00 per disk
Audiotapes (cassette)	\$ 4.00 per tape
Color oversized copies	\$ 6.00 per sq. ft.

Special Service Charges:

"The District, as authorized by law, also imposes a special service charge if the nature or volume of public records requested to be inspected or copied is such as to require extensive use of information technology resources or extensive clerical or supervisory assistance by personnel of the agency involved, or both. This charge is in addition to the actual cost of duplication, and is based on (1) the cost actually incurred by the District for such extensive use of information technology resources or the labor cost of the personnel providing the service or (2) the cost attributable to the District for the required clerical and supervisory assistance, or both."

Shipping Rates and carriers (subject to change, without notice)

Envelope (approximately 100 standard pages)	\$ 4.60 (U.S.P.S. Priority Mail)
Small box (approximately 1,000 standard pages)	\$ 8.95 (U.S.P.S. Priority Mail)
Large Box (approximately 5,000 standard pages)	\$16.68 (DHL)
One Disk	.97 cents (First Class U.S. Mail)
Two Disks	\$ 1.14 (First Class U.S. Mail)