

Audit & Finance Committee Meeting January 12, 2009

SAP Transition and 3 Year Plan Update

Paul E. Dumars, Sr.
Chief Financial Officer

SAP Solutions Center

- The SAP Solutions Center (SSC) is the District's primary support organizational unit for all SAP systems.
- The SAP system landscape includes:
 - Data warehousing used for reporting (SAP BW)
 - Enterprise Portal used primarily for HR related self services
 - eRecruitment system
 - transactional SAP system for finance, accounting, maintenance management, HR, payroll, etc. (SAP ERP 6).

Financial
Systems

Procurement
/Contracting

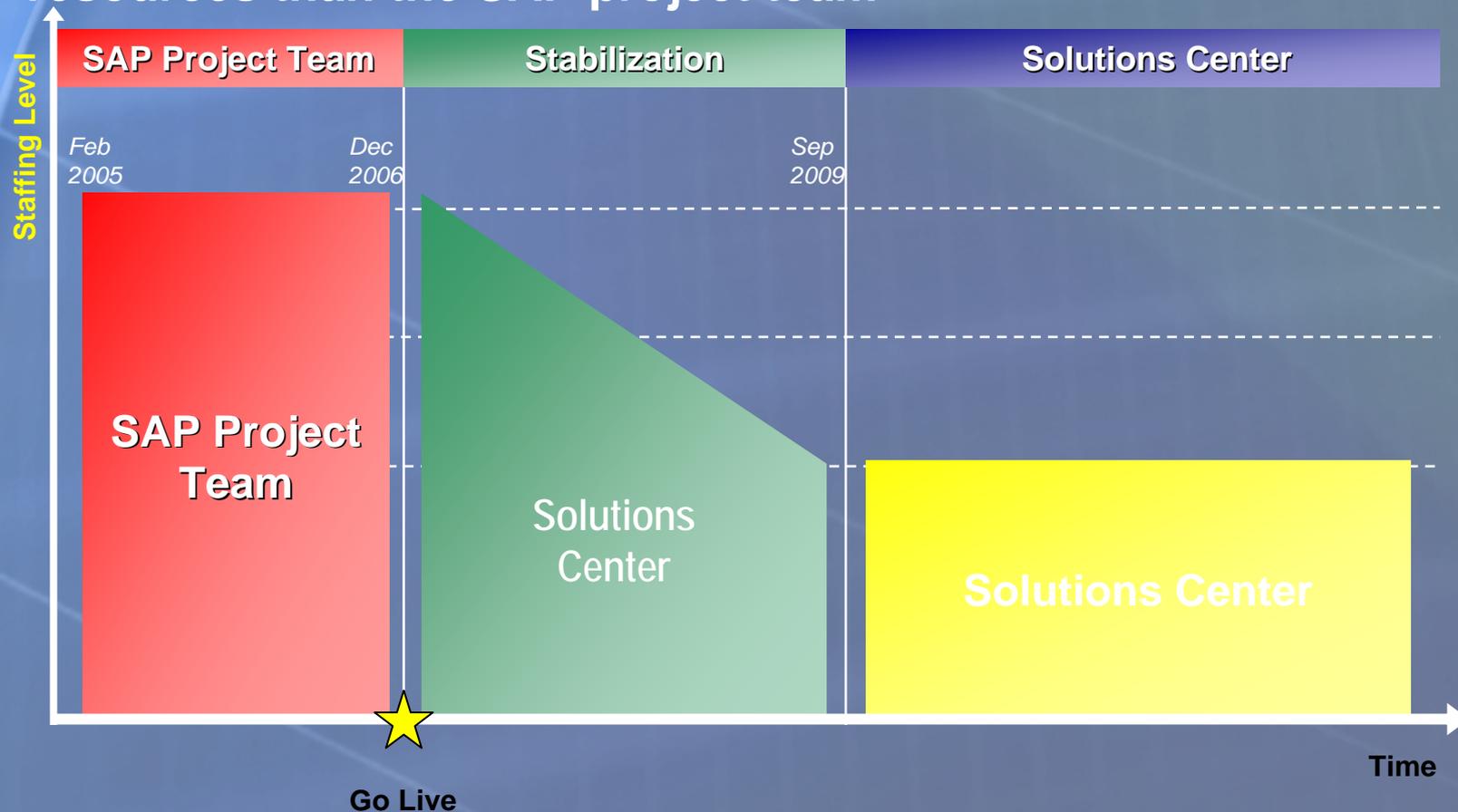
O&M Work
Order
System

HR
Payroll
Benefits

E-recruitment,
Training, &
Events

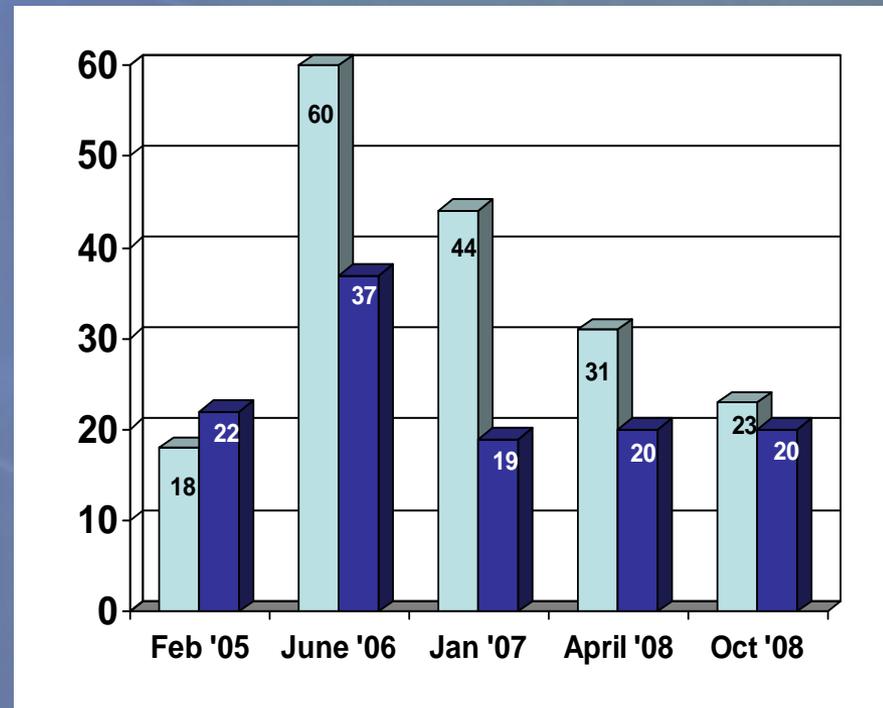
SAP Solutions Center

Solutions Centers generally contain similar roles, but fewer resources than the SAP project team



SAP Solutions Center

- SAP implementation began Feb '05 with 22 FTEs and 18 contractors
- Staffing level peaked at 37 FTEs and 60 contractors (Jun '06)
- Supporting SAP there are 20 District employees and 23 contractors



SAP Solutions Center

- April 2007 a three year plan to address the District's critical business needs using a suite of SAP software products was outlined



SAP Solutions Center

- To date the project management module is deployed, the asset management solution is implemented, the budget development module is planned to begin design in Q1 of FY09 and the contract management module is planned to begin design in Q1 FY10.

SAP Solutions Center 3 Year Plan

FY08
Priorities

- Level 1 Support Transition
- ERP 6.0 Upgrade
- Budget Module
- Expand Portal Functionality
- Re-Organization Optimization
- Business Objects
- Managerial Dashboard Reporting
- SAP IT Technical Transition
- Capital/Expense Fix
- Service Desk
- GuiXT

FY09
Priorities

- Contract Management Tool
- Annual Work Plan Reporting
- Operational Reporting
- SAP CAFR
- C-Projects (C-Folders)
- Duet
- Adobe Forms
- O&M Scheduling Tool
- Segregation of Duties
- Master Data Changes
- Cost Accounting
- Payroll Administration Manual
- Historical Data Migration
- Disaster Recovery
- ERP 6.0 Enhancement Packs
- Managing Personnel Budget
- Allocate Personnel Fringe Costs
- Workflow Enhancements
- E-Recruitment Replacement
- SAP Data Archiving
- HR configuration migration

FY10
Priorities

- Unified Work List (UWL)
- Collaboration Tools
- Manager Self-Service

FY11
Projects

SAP Solutions Center 3 Year Plan

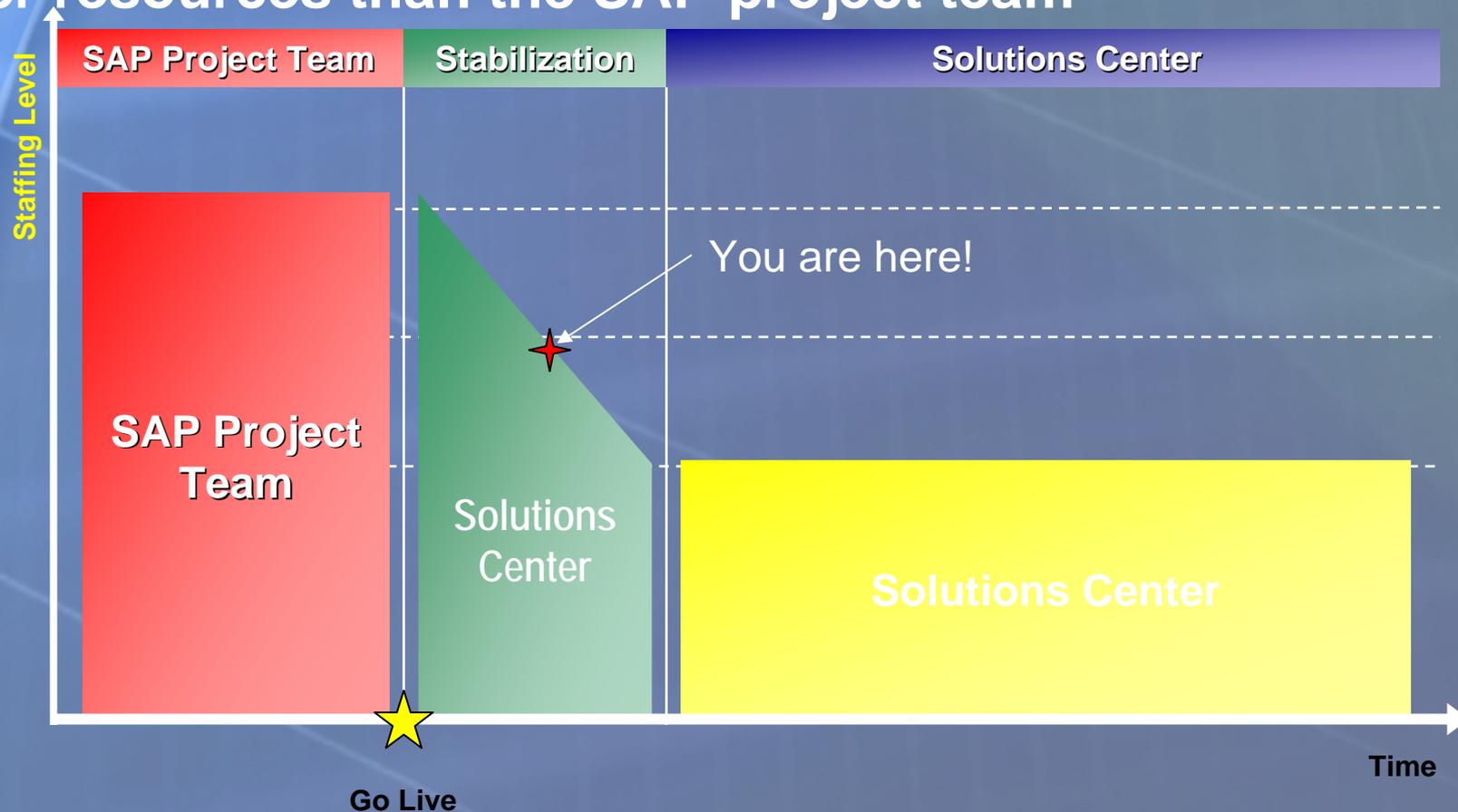
- However, the plan was disrupted by a set of unforeseen events:
 - Acceleration of the implementation timeline of the project management module
 - Need to perform an upgrade of the entire SAP environment (transaction systems, data warehouse, enterprise portal, database and operating system) earlier than planned
 - Adjustments to the existing SAP configuration to address audit and internal controls priorities
 - Budget reductions in FY08

SAP Solutions Center 3 Year Plan



SAP Solutions Center

Solutions Centers generally contain similar roles, but fewer resources than the SAP project team



IT Support to SAP Project

Sharon Trost, PG, AICP
Chief Information Officer

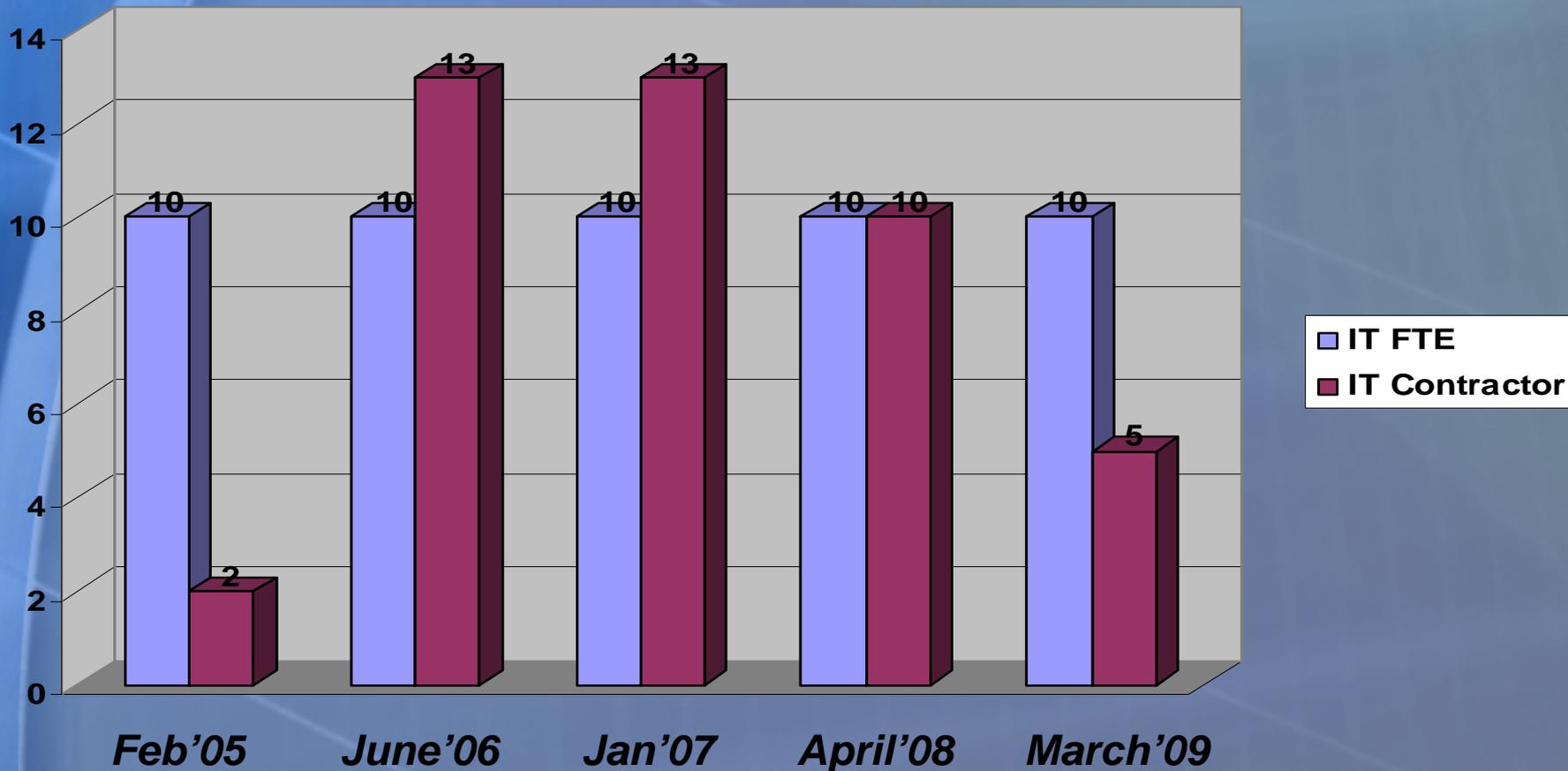
IT Support to SAP Project

IT Provides SAP Support 24 X 7

- Project Management and Coordination
- SAP Basis Administration
- Security
- Workflow
- Advanced Business Application Programming (ABAP)
- Backups, Restores and Disaster Recovery



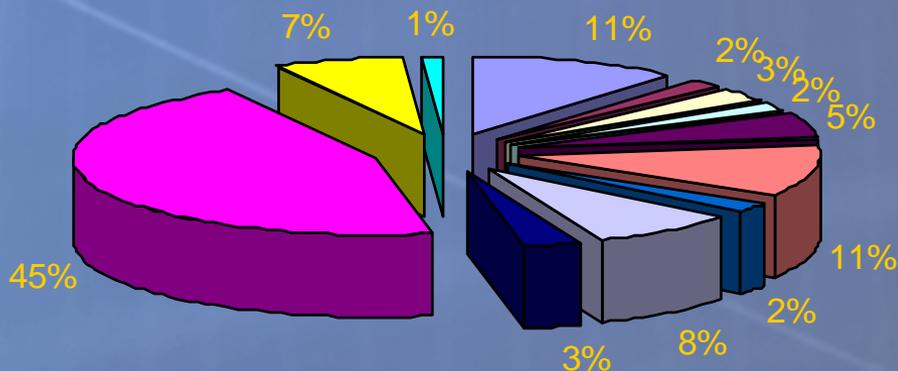
IT Support to SAP Project



SAP IT FTEs and Contractors Time Frame



IT Support to SAP Project



- Development / Project / ITD Tools
- Enterprise
- EOC
- Human Resources
- Land Management
- Misc
- Procurement
- Regulation
- SAP
- SCADA & Water Control

Applications Supported by IT

IT Support to SAP Project

- Steady reduction in IT Contractors since June 2006 implementation
- All vacancies in the Business Applications area have been filled with staff with SAP experience
- SAP technical training provided to IT FTEs to speed knowledge transfer and retain skills
- IT Audit recommendation to convert contractors to FTEs

A light blue silhouette of the state of Florida is positioned on the right side of the slide, partially overlapping a dark blue horizontal bar.

Summary and Going Forward

**Paul E. Dumars, Sr.
Chief Financial Officer**

SAP Solutions Center

- Goal is to reduce the number of contractors so those that remain only perform roles that would be difficult to recruit and retain as District employees
- Extend existing contractors for 9 months and issue an RFP for SAP services
- Report monthly on status of contract staff